TEACHER'S
ATTENDANCE AND SCHOLARSHIP
RECORDS AND REPORTS

Designed for Rural and Small Graded Schools

TEACHER'S DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

WITH

FINAL REPORT TO SUCCESSOR AND COMMISSIONER

Teacher *L. V. Chapman*

School ALAMO # 5

DOUBLEDAY BROTHERS AND COMPANY
Kalamazoo, Established 1844 Michigan

BLANK BOOK MANUFACTURERS
STATIONERS, PRINTERS AND ENGRAVERS
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MODEL PAGE PROPERLY FILLED OUT

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH
Beginning *Oct 3,* 192*7*
Ending *Oct 28,* 192*7* Dist. No. *3* *Lowell* Township *Julia Smith* Teacher

No. of Days Taught *20*

Number	Grade	NAMES OF PUPILS — Opening Day's Registration Should be Listed Alphabetically	Age	Sex	Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't	*Nature Study*
1	6	Anderson, Jennie	11	F	B	B	A	C	B	B	B	A	B			
2	2	Clawson, Donald	6	M	—	D	B		B	C	C	B				D
3	7	Bates, Mary	13	F	A	B	B	B	C	B	A	A	B			
4	3	Bowman, Henry	8	M	B	C	B		B	C	B	C	A			B
5	1	Daniels, Emma	5	F	—	C	C		B	C	D	C				C
6	8	Ennes, Lucy	14	F	B	A	B	C	B	A	B	A		C	B	
7	6	Foster, John	12	M	A	B	B	A	B	B	C	C	B			
8	5	Griffith, Frank	10	M	B	A	C		B	A	B	C	B			
9	3	Heinz, Inez	7	F	C	B	A		C	B	A	B	B			B
10	4	Jarvis, Arvid	8	M	B	C	B		D	C	B	A	B			B
11	4	King, Minnie	9	F	C	B	B		B	B	A	B	C			C
12	1	Nichols, Beatrice	5	F	—	A	B		A	A	B	B				B
13	2	Washburn, Ada	6	F	—	B	C		B	A	B	B				B
14	8	O'Brien, Edward	15	M	B	C	D	F	C	B	C	C		B	C	
15	5	Emerick, Roy	11	M	A	B	B		C	B	B	C	B			
16	5	Olson, Oscar	10	M	C	C	B		B	D	C	D	C			
17																
18																
47																
48																

Number	1st Week M 3	T 4	W 5	T 6	F 7	2d Week M 10	T 11	W 12	T 13	F 14	3d Week M 17	T 18	W 19	T 20	F 21	4th Week M 24	T 25	W 26	T 27	F 28	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
1																					40		20		
2			T																	X	38	2	20	1	
3						\										\					38	2	20		
4																					40		20		
5				/		I		\			X					/				X	33	7	20	2	Sickly
6	\					T					X										37	3	20	1	
7																				/	39	1	20		
8																					40		20		
9				⊥																	40		20	1	
10									/												39	1	20		
11													T			L					30		15	1	
12																					40		20		
13																					40		20		
14	RT					T				/	/								⊥	/	37	3	20	2	Work Permit Revoked
15	R														/						39	1	20		
16						ET															30		15		[illegible] Portland Twp., Ionia Co.
17																									
18																									
47																									
48																									
Monthly Totals																					600	20	310	8	

SCHOLARSHIP MARKS

A=Excellent E=Failure
B=Good X=Absent from examination
C=Average I=Incomplete
D=Poor

MEMORANDA

Scholarship Credits —
Minnie King, 3 wks. only
Oscar Olson, 3 wks. only

ATTENDANCE SYMBOLS

R=Registered
ET=Entered by Transfer
RT=Returned
L=Left or Loss
T=Tardy in Forenoon
⊥=Tardy in Afternoon
I=Tardy both A.M. and P.M.

\ =Absent in Forenoon
/ =Absent in Afternoon
X=Absent all Day

A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

INSTRUCTIONS FOR THE TEACHER

1. Read carefully the instructions for Form CA 10b.

2. This record is to be made in duplicate, using a sharp pencil and a carbon sheet.

3. Each day make the proper attendance entries, using the Symbols strictly as indicated; then at the end of each day carry forward to Form CA 10b the necessary data for columns 1, 2, 3, 4, 5, and 6 of Form CA 10b.

4. Under "Special Explanations" make any notes deemed essential as an aid in making the proper entries for items 2 and 4 of Form 10b.

5. At the close of each month, enter at the left the individual scholarship records for the month, and at the right the individual attendance summaries for the month. *In recording scholarship markings always use the code letters given for SCHOLARSHIP MARKS.*

6. At the end of the school month, tear out along the perforated line the original or pink sheet and transmit it promptly, together with the original of Form CA 10b, to your county commissioner of schools (unless in township units having a superintendent, or in small graded districts with several teachers, said commissioner requests that these reports be delivered to the superintendent in charge.)

7. At the close of the school year send in also to the commissioner (or superintendent) the original of the FINAL REPORT TO SUCCESSOR AND COMMISSIONER (OR SUPERINTENDENT) found in the back of this book portion.

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH

Beginning Sept. 11, 1933

Ending Oct. 6 1933 Dist. No. 5 Alamo Township L. V. Chapman Teacher

No. of Days Taught 20

Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't			Number	Grade	NAMES OF PUPILS Opening Day's Registration Should be Listed Alphabetically
B-		C+	C		D		E7 E3			C		B+	1	8	Black, Elmer
B		C+	C+		C-	C+	B	C+				B	2	7	Black, Garland
B		B+			B-	C+	B	C+				B	3	4	Black, Vera
D+					C-	C-						C	4	2	Collins, Roland
C+					C	C						C+	5	2	DeBoer, Robert
C-		B+	C+		B	C+	B	C+				B-	6	5	DeBoer, Virginia
C		D	C+		C+	C	B+	C				C+	7	5	Dowell, Bessie
C					C+	C+						D+	8	2	Homan, Harold
B-						B						C	9	B	Homan, William
C+					C+	C+						C+	10	2	Howard, Sheril
C+		D+	B-		B-	B-	B+	B-				C+	11	5	Howard, Wendell
C+					B-	C+						B	12	2	Ordiway, Helen
C+					C+	C-						C+	13	2	Ordiway, Jay
D-		E	C-		C	D	E	C				C+	14	6	Ordiway, Raymond
B-		C-			C+	C	A-	C+				C	15	3	Stoneburner, Clinton
C+					C+	C						C	16	2	Stoneburner, John
C+						C+						B-	17	B	Stoneburner, Kenneth
C-		C-	C+		C+	C+	A-	C+				B-	18	7	Stoneburner, Lucile
C-		B+	C+		B-	B	A-	C+				B	19	6	Stoneburner, Mary
C-		B+			B-	B+	A	C+				B-	20	4	Stoneburner, Ruthe
B-						B-						B	21	B	VanderVeen, Garett
B+		B+	C+		B-	C	A-			C+		B+	22	8	VanderVeen, Marjorie
B-		C-	C+		C+	C+	B	C+				B-	23	7	VanderVeen, Thomas
C+		A-	C+		C+	B+	B-	B-				C+	24	6	VanOosten, Johanna
B-		E			C	C	C+	C+				C-	25	3	VanOosten, Theodore
B		C-	C+		C+	C+	B	C+				B+	26	7	Veldt, John
B+		A-			B-	B+	A	C+				B-	27	4	Veldt, Tina
													28		
													29		
													30		
													31		
													32		
													33		
													34		
													35		
													36		
													37		
													38		
													39		
													40		
													41		
													42		
													43		
													44		
													45		
													46		
													47		
													48		

DAY OF MONTH

Number	Name	Age	Sex	1st Week M 11	T 12	W 13	T 14	F 15	2d Week M 18	T 19	W 20	T 21	F 22	3d Week M 25	T 26	W 27	T 28	F 29	4th Week M 2	T 3	W 4	T 5	F 6	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
1	Black, Elmer		M	R																				40		20		
2	Black, Garland		M	R																				40		20		
3	Black, Vera		F	R																				40		20		
4	Collins, Roland		M	R																				40		20		
5	DeBoer, Robert		M	R							⊥												X	38	2	20	1	Mother ill
6	DeBoer, Virginia		F	R							⊥													40		20	1	
7	Dowell, Bessie		F	R														X						38	2	20		
8	Homan, Harold		M	R											⊥	T								40		20	2	
9	Homan, William		M	R											T	T								40		20	2	
10	Howard, Sheril		M	R																				40		20		
11	Howard, Wendell		M	R																				40		20		
12	Ordiway, Helen		F	R																				40		20		
13	Ordiway, Jay		M	R														T						40		20	1	
14	Ordiway, Raymond		M	R																				40		20		
15	Stoneburner, Clinton		M	R																				40		20		
16	Stoneburner, John		M	R																				40		20		
17	Stoneburner, Kenneth		M	R																				40		20		
18	Stoneburner, Lucile		F	R																				40		20		
19	Stoneburner, Mary		F	R				X																38	2	20		
20	Stoneburner, Ruthe		F	R																				40		20		
21	VanderVeen, Garett		M	R													X	X	X	X	X	X	X	26	14	20		Exposed to whoop. cough
22	VanderVeen, Marjorie		F	R																				40		20		
23	VanderVeen, Thomas		M	R																				40		20		
24	VanOosten, Johanna		F	R														X	X	X				34	6	20		Ill
25	VanOosten, Theodore		M	R																				40		20		
26	Veldt, John		M	R															X	X				36	4	20		Ill
27	Veldt, Tina		F	R																				40		20		
	Monthly Totals																							1030	30	540	7	

SCHOLARSHIP MARKS

A=Excellent E=Failure
B=Good X=Absent from examination
C=Average I=Incomplete
D=Poor

MEMORANDA

ATTENDANCE SYMBOLS

R=Registered
ET=Entered by Transfer
RT=Returned
L=Left or Loss
T=Tardy in Forenoon
⊥=Tardy in Afternoon
I=Tardy both A.M. and P.M.
⟍=Absent in Forenoon
⟋=Absent in Afternoon
X=Absent all Day

A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

Arithmetic
B
A
B
B
A
B
C
B
C
B
A
C

A=
B=
C=
D=

2

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH
Beginning Oct. 9, 1933.
Ending Nov. 3, 1933. Dist. No. 5 Alamo Township .... Teacher

No. of Days Taught 19

Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't		Number	Grade	NAMES OF PUPILS Opening Day's Registration Should be Listed Alphabetically	Age	Sex
B-		C+	C		D		EE			C	A-	1	8	Black, Elmer	14	M
C+		B-	C+		C-	C+	B-	C+			B	2	7	Black, Garland	12	M
C		B+			B-	C+	B	B-			B	3	4	Black, Vera	10	F
C-					C	C	B				B-	4	2	Collins, Roland	9	M
C+					C	C	C+				C+	5	2	DeBoer, Robert	8	M
B		B	C+		B	C	B+	C+			B-	6	5	DeBoer, Virginia	9	F
A-		C	C+		C+	C	A-	C+			B-	7	5	Dowell, Bessie		F
C+					C+	C+	C-				C-	8	2	Homan, Harold	8	M
B-						B					C	9	B	Homan, William	5	M
C+					C+	C+	C				B-	10	2	Howard, Sheril	8	M
B		C	B-		B-	B	B+	B			C+	11	5	Howard, Wendell	11	M
C+					B-	B-	A-				B+	12	2	Ordiway, Helen	7	F
C+					C+	C-	B+				B-	13	2	Ordiway, Jay	9	M
B		D	C-		C	D	E	C			C+	14	6	Ordiway, Raymond	11	M
B-		C			C+	C+	B+	C+			C	15	3	Stoneburner, Clinton	8	M
B-					C+	B+	A-				C	16	2	Stoneburner, John	7	M
C+						C+					B-	17	B	Stoneburner, Kenneth	5	M
C+		C+	C+		C+	B-	A	C+			B+	18	7	Stoneburner, Lucile	12	F
B+		B	C+		B-	B	A-	C+			B+	19	6	Stoneburner, Mary	11	F
A		B+			B-	B+	A-	B-			B-	20	4	Stoneburner, Ruthe	9	F
												21	B	VanderVeen, Garet	5	M
B+		B+	B		B		A-			B-	A	22	8	VanderVeen, Marjorie	13	F
B+		C	C+		C+	C+	B-	C+			C	23	7	VanderVeen, Thomas	11	M
A-		A-	B-		B-	A-	B+	B			B-	24	6	VanOosten, Johanna	10	F
A-		C			C	C+	D+	C+			C-	25	3	VanOosten, Theodore	8	M
B-		C	C+		C+	C+	B+	B-			B+	26	7	Veldt, John	11	M
A		A-			B	A-	A	B			B	27	4	Veldt, Tina	8	F
												28				
												29				
												30				
												31				
												32				
												33				
												34				
												35				
												36				
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												42				
												43				
												44				
												45				
												46				
												47				
												48				

DAY OF MONTH ☞

Number	1st Week M 9	T 10	W 11	T 12	F 13	2d Week M 16	T 17	W 18	T 19	F 20	3d Week M 23	T 24	W 25	T 26	F 27	4th Week M 30	T 31	W 1	T 2	F 3	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
1																					38		19		
2																					38		19		
3																					38		19		
4																					38		19		
5														T							38		19	1	
6														T							38		19	1	
7																					38		19		
8																					38		19		
9				X																	36	2	19		Ill
10	X										T					T	T			T	36	2	19	4	Ill
11	T										T					T	T			T	38		19	5	
12																					38		19		
13																					38		19		
14					INSTITUTE																38		19		
15																					38		19		
16																			/	X	35	3	19		Ill
17																					38		19		
18																					38		19		
19																					38		19		
20																					38		19		
21	X	X	X	X											X	X	X	X	X	X	18	20	19		Ill (cold)
22																					38		19		
23																					38		19		
24																					38		19		
25																					38		19		
26																					38		19		
27																				X	36	2	19		Ill
Monthly Totals																					997	29	513	11	

SCHOLARSHIP MARKS

A=Excellent E=Failure
B=Good X=Absent from examination
C=Average I=Incomplete
D=Poor

MEMORANDA

ATTENDANCE SYMBOLS

R=Registered
ET=Entered by Transfer
RT=Returned
L=Left or Loss
T=Tardy in Forenoon
⊥=Tardy in Afternoon
I=Tardy both A.M. and P.M.

∖=Absent in Forenoon
/=Absent in Afternoon
X=Absent all Day

A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

Beg

En

Arithmetic	Drawing
B-	
B-	
C	
C-	
C+	
B-	
B+	
C+	
B-	
C+	
C	
C+	
C+	
B-	
C+	
B	
B-	
B-	
B+	
A-	
C+	
B+	
B+	
A-	
D	
B+	
A	

A=Excell
B=Good
C=Averag
D=Poor

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH

Beginning Nov. 6, 1933 — *No. of Days Taught* 18

Ending Dec. 1, 1933 — *Dist. No.* 5 — Alamo *Township* — L. V. Chapman *Teacher*

Number	Grade	NAMES OF PUPILS (Opening Day's Registration Should be Listed Alphabetically)	Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't		
1	8	Black, Elmer	B-		C+	C		D		E E			C		A-
2	7	Black, Garland	B-		B-	C+		C-	C+	B+	C+				B
3	4	Black, Vera	C		B+			B-	C+	B					B+
4	2	Collins, Rolland	C-					C	C	B					B-
5	2	DeBoer, Robert	C+					C	C	B-					C
6	5	DeBoer, Virginia	B-		B+	C+		B	C	B-	C+				B
7	5	Dowell, Bessie	B+		C+	C+		C+	C	A-	C+				B
8	2	Homan, Harold	C+					C+	C+	C					C
9	B	Homan, William	B-						B						C
10	2	Howard, Sheril	C+					C+	C+	C+					B-
11	5	Howard, Wendell	C		C+	B		B-	B	B+	B				C+
12	2	Ordiway, Helen	C+					B-	B-	A-					B
13	2	Ordiway, Jay	C+					C+	C-	A+					B-
14	6	Ordiway, Raymond	B-		D	C		C	D	E	C				B-
15	3	Stoneburner, Clinton	C+		C			C+	C+	A	C+				C+
16	2	Stoneburner, John	B					C+	B	A-					C
17	B	Stoneburner, Kenneth	B-						C+						B-
18	7	Stoneburner, Lucile	B-		C+	C+		B-	B	A-	C+				B+
19	6	Stoneburner, Mary	B+		B+	C+		B	B	A-	C+				A-
20	4	Stoneburner, Ruthe	A-		A-			B	B+	A	B				B-
21	B	VanderVeen, Garret	C+						C						B
22	8	VanderVeen, Marjorie	B+		A-	B-			B+	A-			B-		A
23	7	VanderVeen, Thomas	B+		C	C+		C+	C+	A-	C+				B-
24	6	Van Oosten, Johanna	A-		A-	B-		B	A-	A-	B+				B
25	3	Van Oosten, Theodore	D		C-			C	C+	C+	C+				C
26	7	Veldt, John	B+		C+	C+		C+	B-	B	B-				B+
27	4	Veldt, Tina	A		A			B+	A	B+	B+				B
28															
29															
30															
31															
32															
33															
34															
35															
36															
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42															
43															
44															
45															
46															
47															
48															

DAY OF MONTH ☞

Number	Name	Age	Sex	1st Week M 6	T 7	W 8	T 9	F 10	2d Week M 13	T 14	W 15	T 16	F 17	3d Week M 20	T 21	W 22	T 23	F 24	4th Week M 27	T 28	W 29	T 30	F 1	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
1	Black, Elmer																							36		18		
2	Black, Garland																							36		18		
3	Black, Vera																							36		18		
4	Collins, Rolland																	/						35	1	18		
5	DeBoer, Robert						X	X		T	T	X	X			X								26	10	18	2	
6	DeBoer, Virginia					X	X	X		T	T	T	X			X								26	10	18	3	
7	Dowell, Bessie				X																			34	2	18		
8	Homan, Harold			\																				35	1	18		
9	Homan, William									X	X	X	X											28	8	18		
10	Howard, Sheril			T					T	T														36		18	3	
11	Howard, Wendell			T					T	T														36		18	3	
12	Ordiway, Helen																							36		18		
13	Ordiway, Jay																							36		18		
14	Ordiway, Raymond																							36		18		
15	Stoneburner, Clinton																							36		18		
16	Stoneburner, John																							36		18		
17	Stoneburner, Kenneth																							36		18		
18	Stoneburner, Lucile																							36		18		
19	Stoneburner, Mary													X										34	2	18		
20	Stoneburner, Ruthe																							36		18		
21	VanderVeen, Garret			X	X	X	X	X																26	10	18		
22	VanderVeen, Marjorie			X	X	X	X	X																26	10	18		
23	VanderVeen, Thomas																							36		18		
24	Van Oosten, Johanna																/							35	1	18		
25	Van Oosten, Theodore			X	X	X	X	X									/							25	11	18		
26	Veldt, John						X	X	X	X	X	X	X											22	14	18		
27	Veldt, Tina						X	X		X	X	X	X											24	12	18		
Monthly Totals																								880	92	486	11	

Thanksgiving Recess

SCHOLARSHIP MARKS	MEMORANDA	ATTENDANCE SYMBOLS	NOTE
A=Excellent E=Failure B=Good X=Absent from examination C=Average I=Incomplete D=Poor		R=Registered ET=Entered by Transfer RT=Returned L=Left or Loss T=Tardy in Forenoon ⊥=Tardy in Afternoon I=Tardy both A.M. and P.M. ⟍=Absent in Forenoon ⟋=Absent in Afternoon X=Absent all Day A minus sign after ET, RT, or L means "in Afternoon."	See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

Begi…

Endi…

Arithmetic	Drawing
D+	C
C	B
C+	B
D+	
C+	
B+	B
A-	C
C-	
B-	
B-	
A-	B
C-	
C+	
D	D
B-	C
B	
B-	
B-	C
B	B
B-	A
C+	
B-	B
C-	C
S	A
A-	C
C+	B
A-	A

A=Exce…
B=Good…
C=Aver…
D=Poor…

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH

Beginning Dec. 4, 1933 — No. of Days Taught 19

Ending Jan. 5, 1934 — Dist. No. 5 — Alamo Township — L. V. Chapman Teacher

Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't	Application	Number	Grade	NAMES OF PUPILS (Opening Day's Registration Should be Listed Alphabetically)	Age	Sex
D+		C+	C		D		E			C	A-	1	8	Black, Elmer	14	M
C		B	C+		C-	C+	B+	C+			B	2	7	Black, Garland	12	M
C+		B+			C+	C+	B	B-			B+	3	4	Black, Vera	10	F
D+					C	C	B				B-	4	2	Collins, Rolland	9	M
C+					C	C	B				C	5	2	DeBoer, Robert	8	M
B+		B	C+		B	C	A-	C+			B	6	5	DeBoer, Virginia	9	F
A-		C+	C+		C+	C	A	C+			B+	7	5	Dowell, Bessie	11	F
C-					C+	C+	C				C	8	2	Homan, Harold	8	M
B-						B					C	9	B	Homan, William	5	M
B-					C+	C+	B-				B-	10	2	Howard, Sheril	8	M
A-		B-	B		B-	B+	B	B			B	11	5	Howard, Wendell	11	M
C-					B-	B-	A-				B	12	2	Ordiway, Helen	7	F
C+					C+	C-	A-				B	13	2	Ordiway, Jay	10	M
D		D	C		C	D	E	C-			B-	14	6	Ordiway, Raymond	12	M
B-		C+			C+	C+	A-	C+			B-	15	3	Stoneburner, Clinton	8	M
B					C+	B	A-				C	16	2	Stoneburner, John	7	M
B-						C+					B-	17	B	Stoneburner, Kenneth	5	M
B-		C+	C		B	B	B+	C			B	18	7	Stoneburner, Lucile	13	F
B		B+	C+		B	B	A-	B-			A	19	6	Stoneburner, Mary	11	F
B-		A-			B	B+	A-	B			B	20	4	Stoneburner, Ruthe	10	F
C+						C+					B-	21	B	VanderVeen, Garret	5	M
B-		B+	B-		B+		A			B	A	22	8	VanderVeen, Marjorie	13	F
C-		C	B-		C+	C+	A-	C+			B-	23	7	VanderVeen, Thomas	11	M
B		A-	B		B	A-	A-	B+			B	24	6	Van Oosten, Johanna	10	F
A-		C-			C	C+	B-	C+			C+	25	3	Van Oosten, Theodore	8	M
C+		B-	C+		C	B	B	B			B+	26	7	Veldt, John	11	M
A-		A			B+	A	A	B+			B+	27	4	Veldt, Tina	8	F
												28				
												29				
												30				
												31				
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												43				
												44				
												45				
												46				
												47				
												48				

DAY OF MONTH ☞

Number	1st Week M 4	T 5	W 6	T 7	F 8	2d Week M 11	T 12	W 13	T 14	F 15	3d Week M 18	T 19	W 20	T 21	F 22	4th Week M 1	T 2	W 3	T 4	F 5	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
1																					38		19		
2																					38		19		
3																					38		19		
4																					38		19		
5						T		T												X	36	2	19	2	
6						T		T												X	36	2	19	2	
7											X	X	X	X	X						28	10	19		
8						/															37	1	19	1	
9						/		X	X	X											31	7	19		
10	T							T	T		T										38		19	4	
11	T								T		T										38		19	3	
12																					38		19		
13																					38		19		
14																					38		19		
15																					38		19		
16																					38		19		
17																NEW YEARS DAY		X	X	X	32	6	19		
18																					38		19		
19	X	X	X	X	X																28	10	19		
20																					38		19		
21			X																		36	2	19		
22									X												36	2	19		
23																					38		19		
24																					38		19		
25												/									37	1	19		
26																					38		19		
27																					38		19		
28–48																									
Monthly Totals																					983	43	513	12	

SCHOLARSHIP MARKS

A=Excellent
B=Good
C=Average
D=Poor
E=Failure
X=Absent from examination
I=Incomplete

MEMORANDA

ATTENDANCE SYMBOLS

R=Registered
ET=Entered by Transfer
RT=Returned
L=Left or Loss
T=Tardy in Forenoon
⊥=Tardy in Afternoon
I=Tardy both A.M. and P.M.
\=Absent in Forenoon
/=Absent in Afternoon
X=Absent all Day
A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

Begi

End

Arithmetic	Drawing
D+	C
A-	B
C+	B
C+	
C+	
B+	B
B+	B
C-	
B	
B	
B+	B
C	
C+	
E	D
A-	B
B	
B-	
B	B
C	B
C+	A
E-	
C	B
A-	B
B-	A
B	C
B+	B
A-	A

A=Excell
B=Good
C=Avera
D=Poor

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH
Beginning JAN. 8, 1934
Ending FEB. 2, 1934 Dist. No. 5 ALAMO Township L. V. CHAPMAN Teacher

No. of Days Taught 20

Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't			Number	Grade	NAMES OF PUPILS Opening Day's Registration Should be Listed Alphabetically
D+		C	C		D	Λ	E			C		A	1	8	BLACK, ELMER
A-		B	C+		C-	C+	C+	C+				B	2	7	BLACK, GARLAND
C+		B+			C+	C+	B-	B-				B	3	4	BLACK, VERA
C-					C	C	B+					B	4	2	COLLINS, ROLLAND
C+					C	C+	B+					C+	5	2	DeBOER, ROBERT
B+		B+	C+		B-	C	B-	C+				B+	6	5	DeBOER, VIRGINIA
B+		B-	B-		C+	C	A-	C+				B+	7	5	DOWELL, BESSIE
C-					C+	C+	C+					C-	8	2	HOMAN, HAROLD
B						B						C+	9	B	HOMAN, WILLIAM
B					C+	C+	B					B-	10	2	HOWARD, SHERIL
B+		B+	B		B-	A-	B+	B+				B	11	5	HOWARD, WENDELL
C					B-	B-	A-					B-	12	2	ORDIWAY, HELEN
C+					C+	C-	A-					B-	13	2	ORDIWAY, JAY
E		D+	C+		C	D	E	C				B	14	6	ORDIWAY, RAYMOND
A-		B-			C+	B-	A-	C+				B	15	3	STONEBURNER, CLINTON
B					C+	B	A					C	16	2	STONEBURNER, JOHN
B-						C+						B	17	B	STONEBURNER, KENNETH
B		B	C		B-	B	B	C+				B+	18	7	STONEBURNER, LUCILE
C		B+	C+		B	B	B	B-				A	19	6	STONEBURNER, MARY
C+		A-			B	B+	B+	B				B	20	4	STONEBURNER, RUTHE
B-						C+					1	B-	21	B	VANDERVEEN, GARRET
C		B+	B		B+		A-		B			A	22	8	VANDERVEEN, MARJORIE
A-		B-	B		C+	C+	B	C+				B-	23	7	VANDERVEEN, THOMAS
B-		A-	B+		B	A	A-	B+				B	24	6	VANOOSTEN, JOHANNA
B		C			C-	C+	B	C+				C+	25	3	VANOOSTEN, THEODORE
B+		B	C+		C	B	B	B				B+	26	7	VELDT, JOHN
A-		A			B+	A	A-	B+				B+	27	4	VELDT, TINA
													28		
													29		
													30		
													31		
													32		
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													46		
													47		
													48		

Number	Age	Sex	1st Week M (8)	T (9)	W (10)	T (11)	F (12)	2d Week M (15)	T (16)	W (17)	T (18)	F (19)	3d Week M (22)	T (23)	W (24)	T (25)	F (26)	4th Week M (29)	T (30)	W (31)	T (1)	F (2)	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
1	14	M																					40		20		
2	12	M																					40		20		
3	10	F																					40		20		
4	10	M			X					T												T	38	2	20	2	
5	8	M				X	X				T		T					X	T	/			33	7	20	3	
6	9	F									T		T					X	T	X			36	4	20	3	
7	11	F			X	X	X		\			X	X	X	X	X	X	X					18	22	20		
8	8	M	T																T	T	T	X	38	2	20	4	
9	5	M	X	X	X	X	X											X	X	X	X	X	20	20	20		
10	8	M							T									T				T	40		20	3	
11	11	M				X			T									T				T	38	2	20	3	
12	7	F																					40		20		
13	10	M																					40		20		
14	12	M																					40		20		
15	9	M	X			X	X																34	6	20		
16	7	M	X			X	X																34	6	20		
17	5	M	X	X																			36	4	20		
18	13	F	X																				38	2	20		
19	10	F																					40		20		
20	10	F																					40		20		
21	5	M		T	X	X	X	X										X		X	X	T	26	14	20	2	
22	13	F											X	X	X	X	X						30	10	20		
23	12	M			X	X	X																34	6	20		
24	10	F		T															X	X			36	4	20	1	
25	8	M		T				X															38	2	20	1	
26	12	M																					40		20		
27	8	F						X	X														36	4	20		
28																											
29																											
30																											
31																											
32																											
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41																											
42																											
43																											
44																											
45																											
46																											
47																											
48																											
Monthly Totals																							963	117	540	22	

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C=Average I=Incomplete
D=Poor

MEMORANDA

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ET=Entered by Transfer
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L=Left or Loss
T=Tardy in Forenoon
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I=Tardy both A.M. and P.M.

⟍=Absent in Forenoon
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X=Absent all Day

A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

Begin

Endin

Arithmetic	Drawing	Languag

A=E
B=G
C=A
D=P

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH
Beginning Feb. 5, 1934
Ending March 2, 1934 Dist. No. 5 Alamo Township L. V. Chapman Teacher

No. of Days Taught 20

Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't			Number	Grade	NAMES OF PUPILS (Opening Day's Registration Should be Listed Alphabetically)	Age	Sex
C-		C	C		D		[illegible]			C		A	1	8	Black, Elmer		M
B-		B	B-		C	C+	A-					B+	2	7	Black, Garland		M
D		B+			C+	C+	B	B				C	3	4	Black, Vera		F
D+					C+	C	B+					B+	4	2	Collins, Roland		M
C+					C+	C+	B					C+	5	2	DeBoer, Robert		M
B-		B+	B-		B-	C+	B+	C+				B+	6	5	DeBoer, Virginia		F
B-		B	B-		B-	C+	A-	B-				A-	7	5	Dowell, Bessie		F
C					C	C+	C					C	8	2	Homan, Harold		M
C+						C+							9	B	Homan, William		M
B+					C+	C+	B					B-	10	2	Howard, Sheril		M
B		B+	B		B-	A-	A-	B+				B	11	5	Howard, Wendell		M
C+					B-	B-	A-					B-	12	2	Ordiway, Helen		F
C+					C+	C-	A-					B	13	2	Ordiway, Jay		M
E+		D+	C		C	D	E	C				B+	14	6	Ordiway, Raymond		M
B-		B			B	B	A	B-				B	15	3	Stoneburner, Clinton		M
B+					B-	B+	A					B-	16	2	Stoneburner, John		M
C+						C+						B	17	B	Stoneburner, Kenneth		M
B-		C+	C+		B-	B	B+					B+	18	7	Stoneburner, Lucile		F
C		A-	B-		B+	B+	A-	B				A	19	6	Stoneburner, Mary		F
B-		A			B	A-	A	B+				B	20	4	Stoneburner, Ruthe		F
C+						C+						B	21	B	VanderVeen, Garret		F
C+		A-	B+		B+		A			B+		A	22	8	VanderVeen, Marjorie		F
B-		B-	B		C+	C+	B+					B-	23	7	VanderVeen, Thomas		M
B+		A	B+		B	A	A	B+				B+	24	6	Van Oosten, Johanna		F
E+		C			C+	B-	B+	B-				C+	25	3	Van Oosten, Theodore		M
B		B+	B-		C	B	B-					B+	26	7	Veldt, John		M
A		A			B+	A	A-	A-				B+	27	4	Veldt, Tina		F
													28				
													29				
													30				
													31				
													32				
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													46				
													47				
													48				

Number	1st Week M	T	W	T	F	2d Week M	T	W	T	F	3d Week M	T	W	T	F	4th Week M	T	W	T	F	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
DAY OF MONTH	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	1	2					
1																					40		20		
2																⊥					40		20	1	
3																					40		20		
4															⊥	/	X				37	3	20	1	
5			T		X						X							T			36	4	20	2	
6			T		X						X							T			36	4	20	2	
7			X	X	X	X	X	X	X	X	X	X									20	20	20		
8				⊥				T	T		X						T	T		X	36	4	20	5	
9			X	X	X	X	X	X	X	X	X						T	T			22	18	20	2	
10				T				T			T			T		T	T				40		20	6	
11				T				T			T			T		T	T				40		20	6	
12																					40		20		
13																					40		20		
14																⊥					40		20	1	
15											X	X	X	X	X						30	10	20		
16														X							38	2	20		
17																X	X	X	X	X	30	10	20		
18																					40		20		
19																					40		20		
20																					40		20		
21			T			T					X	X	X	X	X		T/				29	11	20	3	
22			T			T															40		20	2	
23																⊥					40		20	1	
24			T		X	T					X										36	4	20	2	
25			T								X	X	X	X	X		T				30	10	20	2	
26																					40		20		
27																					40		20		
Monthly Totals																					980	100	540	36	

SCHOLARSHIP MARKS

A=Excellent E=Failure
B=Good X=Absent from examination
C=Average I=Incomplete
D=Poor

MEMORANDA

ATTENDANCE SYMBOLS

R=Registered
ET=Entered by Transfer
RT=Returned
L=Left or Loss
T=Tardy in Forenoon
⊥=Tardy in Afternoon
I=Tardy both A.M. and P.M.
\=Absent in Forenoon
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X=Absent all Day
A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

Begi

Endi

Arithmetic	Drawing
D+	
B-	
B-	
D+	
C+	
B	
B+	
B+	
B-	
B-	
C+	
C-	
B	
C	
D+	
B+	
B+	
B-	
B	
B	
C+	
B	
B-	
B+	
B+	
B-	
B+	
A-	

A=Ex
B=Go
C=Av
D=Po

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH
Beginning Mar. 5 1934
Ending Mar. 30 1934 Dist. No. 5 Alamo Township L. V. Chapman Teacher

No. of Days Taught 20

Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't	Applic.	Number	Grade	Names of Pupils (Opening Day's Registration Should be Listed Alphabetically)	Age	Sex	1st Week M 5	T 6	W 7	T 8	F 9	2d Week M 12	T 13	W 14	T 15	F 16	3d Week M 19	T 20	W 21	T 22	F 23	4th Week M 26	T 27	W 28	T 29	F 30	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
D+		C	C+		D		E				A	1	8	Black, Elmer		M																					40		20		
B-		B			C+	C+	A				B+	2	7	Black, Garland		M																					40		20		
B-		B+			C+	C+	B	B+			C	3	4	Black, Vera		F																					40		20		
D+					C+	C+	B+				B+	4	2	Collins, Rolland		M																					40		20		
C+					C	C+	B+				C+	5	2	DeBoer, Robert		M								T							T		T	X			38	2	20	3	
B		B+	B		B-	C+	B	B-			B+	6	5	DeBoer, Virginia		F								T							T		T	X			38	2	20	3	
												7	5	Dowell, Bessie		F		X						X	X	L											14	6	10		
B+					C+	C+	B+				B-	8	2	Homan, Harold		M																				L	38		19		
												9	B	Homan, William		M						\														L	37	1	19		
B+					C+	C+	B-				B-	10	2	Howard, Sheril		M	T	T				T								T				T			40		20	5	
B-		B+	B		B	A	A-	B+			B	11	5	Howard, Wendell		M	T	T				T					/							T			39	1	20	4	
B-					B-	B	A				B-	12	2	Ordiway, Helen		F																					40		20		
C+					C+	C-	A-				B	13	2	Ordiway, Jay		M																					40		20		
C-		C-		C	C	D	E				B	14	6	Ordiway, Raymond		M																					40		20		
												15	1	Scott, Bernice		F												ET			X	X	X	X	X	X	6	12	9		
B		B-			B-	C+	C	B			C	16	4	Scott, Dorothy		F						ET		T			T				X	T	X	X	X	X	20	10	15	3	
C					C	C-	C				B	17	2	Scott, Ellsworth		M						ET		T			T				X	T	X	X	X	X	20	10	15	3	
D+		B-			B-	C-	C+	C			C	18	4	Scott, Ida		F						ET		T			T			X	X	T	X	X	X	X	18	12	15	3	
B+		B			B	B	A	B-			B	19	3	Stoneburner, Clinton		M											X										38	2	20		
B+					B	A-	A				B-	20	2	Stoneburner, John		M																					40		20		
B-						C+					B	21	B	Stoneburner, Kenneth		M																					40		20		
B		C+			B	B	A				B+	22	7	Stoneburner, Lucile		F																					40		20		
B		A-		B-	B+	B+	A				A	23	6	Stoneburner, Mary		F																					40		20		
C+		A			B+	A-	A	B+			B	24	4	Stoneburner, Ruthe		F						X															38	2	20		
B						B-					B+	25	B	VanderVeen, Garret		M	X	X	X																		34	6	20		
B-		A	A-		B+		A-			B+	A	26	8	VanderVeen, Marjorie		F																					40		20		
B+		B	A-		C+	C+	B+				B-	27	7	VanderVeen, Thomas		M																					40		20		
B+		A		B+	B+	A	A				B+	28		Van Oosten, Johanna		F																					40		20		
B-		B-			C+	B	B+	B-			C+	29		Van Oosten, Theodore		M																					40		20		
B+		B+			C-	B	A-				B	30		Veldt, John		M																					40		20		
A-		A			A-	A	A	A-			B+	31		Veldt, Tina		F																					40		20		
												32																													
												33																													
												34																													
												35																													
												36																													
												37																													
												38																													
												39																													
												40																													
												41																													
												42																													
												43																													
												44																													
												45																													
												46																													
												47																													
												48																													
																																				Monthly Totals	1098	66	562	24	

SCHOLARSHIP MARKS

A=Excellent E=Failure
B=Good X=Absent from examination
C=Average I=Incomplete
D=Poor

MEMORANDA

ATTENDANCE SYMBOLS

R=Registered
ET=Entered by Transfer
RT=Returned
L=Left or Loss
T=Tardy in Forenoon
⊥=Tardy in Afternoon
I=Tardy both A.M. and P.M.
\=Absent in Forenoon
/=Absent in Afternoon
X=Absent all Day

A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH

Beginning April 8, 1934 — No. of Days Taught 20 — 8

Ending April 27 1934 — Dist. No. 5 — Alamo Township — L.V. Chapman Teacher

Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't	Applic	Number	Grade	Names of Pupils (Opening Day's Registration Should be Listed Alphabetically)
B-		C	C+		D		E-			C	A	1	8	Black, Elmer
A-		B+			B-	C+	A				B+	2	7	Black, Garland
B-		B+			C+	C+	A-	B+			C+	3	4	Black, Vera
C+					C+	C+	B+				B+	4	2	Collins, Roland
C+					C	C+	B				C+	5	2	DeBoer, Robert
B-		B+	B		B	C+	A-	B			B+	6	5	DeBoer, Virginia
B+					C+	C+	B+				B-	7	2	Howard, Sheril
C+		B+	B		B	A	A	B+			B+	8	5	Howard, Wendell
B-					B	B	A				B	9	2	Ordiway, Helen
B-					C+	C+	A-				B+	10	2	Ordiway, Jay
D+		C-		C	C	D	C-				B	11	6	Ordiway, Raymond
												12	1	Scott, Bernice
												13	4	Scott, Dorothy
												14	2	Scott, Ellsworth
												15	4	Scott, Ida
B		B			B+	B	A	B-			B+	16	3	Stoneburner, Clinton
B+					B	A	A				B-	17	2	Stoneburner, John
B-						C+					B+	18	B	Stoneburner, Kenneth
A-		C+			B	B	A				B+	19	7	Stoneburner, Lucile
C		A		B	B+	B+	A				A	20	6	Stoneburner, Mary
B		A			B+	A-	A	B+			B	21	4	Stoneburner, Ruthe
A					X	B-					B+	22	B	VanderVeen, Garrett
B		A	A		B+		A			B+	A	23	8	VanderVeen, Marjorie
A-		B+			C+	C+	A-				B-	24	7	VanderVeen, Thomas
B		A		B+	B+	A	A				B	25	6	VanOosten, Johanna
B-		B-			C+	B	A-	B-			B-	26	3	VanOosten, Theodore
A-		B+			C-	B	A-				B+	27	7	Veldt, John
A-		A			A-	A	A	A			B+	28	4	Veldt, Tina
												29		
												30		
												31		
												32		
												33		
												34		
												35		
												36		
												37		
												38		
												39		
												40		
												41		
												42		
												43		
												44		
												45		
												46		
												47		
												48		

Number	Age	Sex	1st Week M 2	T 3	W 4	T 5	F 6	2d Week M 9	T 10	W 11	T 12	F 13	3d Week M 16	T 17	W 18	T 19	F 20	4th Week M 23	T 24	W 25	T 26	F 27	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
1		M																					40		20		
2		M																					40		20		
3		F																					40		20		
4		M																		/				39	1	20		
5		M						/															39	1	20		
6		F																					40		20		
7		M																			T			40		20	1	
8		M																	X		T			38	2	20	1	
9		F																					40		20		
10		M																					40		20		
11		M																					40		20		
12		F	X	X	X	X	X	L															1	11	6		
13		F		T			L																10		5	1	
14		M		T				L															11	1	6	1	
15		F		T				L															11	1	6	1	
16		M																					40		20		
17		M																					40		20		
18		M	X																X	X				34	6	20		
19		F																					40		20		
20		F																					40		20		
21		F																					40		20		
22		M																					40		20		
23		F																					40		20		
24		M																					40		20		
25		F																					40		20		
26		M																					40		20		
27		M																	X	X	X			34	6	20		
28		F																	X	X	X			34	6	20		
Monthly Totals																							[illegible]	35	503	5.	

SCHOLARSHIP MARKS

A=Excellent E=Failure
B=Good X=Absent from examination
C=Average I=Incomplete
D=Poor

MEMORANDA

ATTENDANCE SYMBOLS

R=Registered
ET=Entered by Transfer
RT=Returned
L=Left or Loss
T=Tardy in Forenoon
⊥=Tardy in Afternoon
I=Tardy both A.M. and P.M.

⟍=Absent in Forenoon
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X=Absent all Day

A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

2 Bernard
7 Lowell
3 Dorothy
4 Speed
5 Kristine
1 Donald
6 Mary
8 Robert
9 Virginia

DAILY ATTENDANCE AND MONTHLY SCHOLARSHIP RECORD

FOR MONTH
Beginning April 30, 1934
Ending May 25, 1934 Dist. No. 5 Alamo Township L.V. Chapman Teacher

No. of Days Taught 20

Arithmetic	Drawing	Language—Grammar	History	Physiology—Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't		Number	Grade	NAMES OF PUPILS Opening Day's Registration Should be Listed Alphabetically
C		C	C		D		E			C	A	1	8	Black, Elmer
A-		B+			B	C+	A-				B+	2	7	Black, Garland
C+		B+			C+	C+	B+	B+			C+	3	4	Black, Vera
A-					C+	C+	B+				A-	4	2	Collins, Roland
B						C					F	5	B	DeBoer, Annabelle
C		B			C+						C+	6	8	DeBoer, Benjamin
D		C			C	D	B+	C			C	7	3	DeBoer, Donald
C+						C	C+				B	8	2	DeBoer, Gereld
Entered too late												9		DeBoer, Gereldine
						C					B	10	B	DeBoer, Mary
B						B	B+				B-	11	6	DeBoer, Merrill
C+					C	C+	B-				C+	12	2	DeBoer, Robert
C-		A-	B		B	C+	A-	B			A-	13	5	DeBoer, Virginia
B+					C+	B-	A-				B	14	2	Howard, Sheril
D+		B+	B		B	A	B+	B+			B	15	5	Howard, Wendell
B-					B	B+	A				B+	16	2	Ordiway, Helen
B+					C+	C+	B+				A-	17	2	Ordiway, Jay
C+		C-		C	C	D	B-				B	18	6	Ordiway, Raymond
D		B			B+	B	A-	B-			B+	19	3	Stoneburner, Clinton
B+					B+	A	A				B	20	2	Stoneburner, John
B-						C+					B+	21	B	Stoneburner, Kenneth
A-		C+			B	B	A-				B+	22	7	Stoneburner, Lucile
B-		A		B+	B+	B+	A-				A	23	6	Stoneburner, Mary
B+		A			B+	A-	A-	B+			B+	24	4	Stoneburner, Ruthe
A-						B-					B+	25	B	VanderVeen, Garett
B-		A	A		B+		A-			B+	A	26	8	VanderVeen, Marjorie
A		B+			C+	C+	B+				C	27	7	VanderVeen, Thomas
B+		A		B+	B+	A	B+				B	28	6	VanOosten, Johanna
C+		B-			C+	B	B+	B-			B-	29	3	VanOosten, Theodore
A		B+			C-	B	A-				B+	30	7	Veldt, John
A		A			A	A	A	A			A-	31	4	Veldt, Tina
												32		
												33		
												34		
												35		
												36		
												37		
												38		
												39		
												40		
												41		
												42		
												43		
												44		
												45		
												46		
												47		
												48		

Number	Name	Age	Sex	1st Week M 30	T 1	W 2	T 3	F 4	2d Week M 7	T 8	W 9	T 10	F 11	3d Week M 14	T 15	W 16	T 17	F 18	4th Week M 21	T 22	W 23	T 24	F 25	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Special Explanations
1	Black, Elmer		M																					40		20		
2	Black, Garland		M																					40		20		
3	Black, Vera		F																					40		20		
4	Collins, Roland		M																					40		20		
5	DeBoer, Annabelle		F						ET		X													28	2	15		
6	DeBoer, Benjamin		M										ET T											22		11	1	
7	DeBoer, Donald		M						ET		\													29	1	15		
8	DeBoer, Gereld		M						ET		X		X											26	4	15		
9	DeBoer, Gereldine		F										X						ET									
10	DeBoer, Mary		F						ET		X													28	2	15		
11	DeBoer, Merrill		M									ET												24		12		
12	DeBoer, Robert		M												/									39	1	20		
13	DeBoer, Virginia		F																					40		20		
14	Howard, Sheril		M																					40		20		
15	Howard, Wendell		M																					40		20		
16	Ordiway, Helen		F																					40		20		
17	Ordiway, Jay		M																					40		20		
18	Ordiway, Raymond		M																					40		20		
19	Stoneburner, Clinton		M																					40		20		
20	Stoneburner, John		M							X	X	X	X											32	8	20		
21	Stoneburner, Kenneth		M																					40		20		
22	Stoneburner, Lucile		F																					40		20		
23	Stoneburner, Mary		F																					40		20		
24	Stoneburner, Ruthe		F													X								38	2	20		
25	VanderVeen, Garett		M																					40		20		
26	VanderVeen, Marjorie		F																					40		20		
27	VanderVeen, Thomas		M																					40		20		
28	VanOosten, Johanna		F																					40		20		
29	VanOosten, Theodore		M																					40		20		
30	Veldt, John		M																					40		20		
31	Veldt, Tina		F													X		\						37	3	20		
	Monthly Totals																							1113	23	568	1	

SCHOLARSHIP MARKS

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C=Average I=Incomplete
D=Poor

MEMORANDA

ATTENDANCE SYMBOLS

R=Registered
ET=Entered by Transfer
RT=Returned
L=Left or Loss
T=Tardy in Forenoon
⊥=Tardy in Afternoon
I=Tardy both A.M. and P.M.
⟍=Absent in Forenoon
⟋=Absent in Afternoon
X=Absent all Day

A minus sign after ET, RT, or L means "in Afternoon."

NOTE

See MODEL on inside Title Page; also, INSTRUCTIONS FOR TEACHER.

FOR YEAR

FINAL REPORT TO SUCCESSOR AND COMMISSIONER (OR SUPERINTENDENT) ON ATTENDANCE, SCHOLARSHIP RECORDS, CLASS SUMMARIES AND RECOMMENDATIONS

Total No. of Days Taught 176

Teacher's Salary ____

Beginning Sept. 11, 1934

Ending May 25, 1934 Dist. No. 5 Alamo Township L. V. Chapman Teacher

BRANCHES

Arithmetic	Drawing	Language–Grammar	History	Physiology–Hygiene	Penmanship	Reading	Spelling	Geography
E		C-	D+		D		E	
B-		B	B		C	C+	A-	C
C+		B+			C+	C+	B	B
C					C	C	B	
B-	C	C	B-			B-		
B+	B-	C	B-		C	B	B	
C	B-	D			C	C	C	C
B	C	C			C+	C	C-	
D+	C+				C	C	D-	
B	C	C				C		
D+	C	C	C+	C	C	C+	C	C
C+					C	C	D	
C+		B+	B-		B	C+	B	B
B-					C+	C+	C+	
[illegible]		B	B		B-	A-	B+	B
C+					B-	B+	B	
A-					C+	C-	C+	
D		E	C	C	C	D	E	C
B		B-			B-	B-	A-	C
B+					B-	B+	A	
[illegible]						C+		
B		C+	C+		B	B	A	C
[illegible]		A-	C+	B	B	B+	A-	B
C		B+			B	A-	A-	B
A-						B-		
B-		A	B		B+	I	A-	
B+		C+	B+		C+	C+	B+	C
A-		A	B	C	B	A	A-	B
B-		C			C	B-	B-	C
B-		B	B-		C	B-	A	B
A-		A			B+	A	A-	A

NS

Numbers reger to pupils number in the register.

Beginners- 21 will need to review both reading and numbers. 25 was absent a great deal because of illness and should review his reading.

Second grade- 4 left. 8 & 9 very poor, no foundation and not here long enough to get much. 12 left. 14 good but needs guiding and motivation. 16 good. 17 works hard and ~~fat~~ faithfully but needs much help. 20 Fine and with a little help might make the third grade also this year. 14 & 20 work fine together.

The second grade had no foundation and it was necessary to start with the beginners work, (some of these children could not even count) then do the first grade work. Consequently they did not finish the second grade. They did the work presented to them well but they could not do three years work in one year.

Third grade-7 moves too frequently to get established anywhere. 19 good worker. 29 fair. all are ready for the fourth grade.

Fourth grade- Did not quite finish the arithmetic but can begin the fifth grade work. 31 excellent. The third and fourth grades combined in language and covered the third grade sectinn of the Elson book.

Fifth grade- 13 left. Finished all work except physiology.

Sixth grade- 11 no foundation, moves too often. 18 has been passed from grade to grade with an increasing lack of achievement. I think he must stop and get something to build on befor he goes farther. 28 excellent. The fifth and sixth grades were combined in language and finished the fifth grade section of the Elson book.

Seventh grade- Used library books for reading. Finished arithmetic and reviewed important points carefully. No. 1 has been handicapped physically for several years. In previous years was absent much and did not get a foundation.

Summary- We did not accomplish nearly as much this year as I hoped because of the many difficulties to overcome. My first thought has been constantly to prepare a foundation for the future and this necessitated going over work that should have been mastered previously. The children worked hard and willingly and cooperated splendidly. The end of another year should find them up to normal achievement.

MEMBERSHIP

Be. 4 1 ____ 2 8 3 3 4 3 5 2 6 4

7 4 8 3 9 ____ 10 ____ Total 31

No. Promoted 21 % 67.7

No. Conditioned ____ % ____

No. Failed 10 % 32.3

SPECIAL DIRECTIONS

1. At the end of the school year, fill up this blank in duplicate, using a sharp pencil and a carbon sheet; then deliver the original or pink sheet to your commissioner (or to your superintendent if so directed)

*2. In column "Promoted to Grade____" indicate Failures by "E".

3. Compute percentages at left hand on basis of "Membership," and figure them to one decimal (as 90.4). The totals of percentage columns must equal 100.0%.

4. Needs for next year, or other special data or comments, may be written on the back of these sheets, but, before doing so, reverse the carbon sheet and write on the back of the duplicate or white sheet.

FOR YEAR

FINAL REPORT TO SUCCESSOR AND COMMISSIONER (OR SUPERINTENDENT) ON ATTENDANCE, SCHOLARSHIP RECORDS, CLASS SUMMARIES AND RECOMMENDATIONS

Total No. of Days Taught 176

Teacher's Salary

Beginning Sept. 11, 1934

Ending May 25, 1934 Dist. No. 5 Alamo Township L. V. Chapman Teacher

BRANCHES

Arithmetic	Drawing	Language–Grammar	History	Physiology–Hygiene	Penmanship	Reading	Spelling	Geography	Agriculture	Civil Gov't	Sci. Lit. Th.	Applic.	Promoted* to Grade	Number	Grade	Names of Pupils	Date of Birth	Sex	Half Days Present	Half Days Absent	Days Membership	Times Tardy	Date of Entry	R. ET. or RET.	Date Left
[illegible]		C-	D+		D		E			E	B-	A	E	1	8	Black, Elmer	10-20-19	M	352		176		9-11-33	R	
B-		B	B		C	C+	A-	C+			C+	B+	8	2	7	Black, Garland	10-12-21	M	352		176	1	9-11-33	R	
C+		B+			C+	C+	B	B				B-	5	3	4	Black, Vera	2-2-23	F	352		176		9-11-33	R	
[illegible]					C	C	B					B	2*	4	2	Collins, Rolland	2-5-24	M	345	7	176	2	9-11-33	R	
B-	C	C	[illegible]			B-				X	X	B-	1	5	B	De Boer, Annabelle	11-4-26	F	28	2	15		5-7-34	ET	
D+	B-	C	B-		C	B	B			D	C	C	9	6	8	DeBoer, Benjamin		M	22		11	1	5-11-34	ET	
C	B-	D			C	C	C	C-				C	4	7	3	DeBoer, Donald	1-30-23	M	29	1	15		5-7-34	ET	
B	C	C			C+	C	C-					C+	2*	8	2	De Boer, Gereld	7-30-25	M	26	4	15		5-7-34	ET	
D	C				C	C	D-					C+	2*	9	2	De Boer, Gereldine	7-30-25	F	10		5		5-21 34	ET	
[illegible]	C	C				C						C+	1	10	B	De Boer, Mary	11-4-26	F	28	2	15		5-7-34	ET	
D+	C	C	C+	C	C	C+	C	C-				C	7	11	6	De Boer, Merrill	6-16 21	M	24		12		5-10-34	ET	
C+					C	C	D					C+	2*	12	2	De Boer, Robert	9-15-25	M	323	29	176	14	9-11-33	R	
C+		B+	B-		B	C+	B	B-				B	6	13	5	De Boer, Virginia	5-17-24	F	330	22	176	15	9-11-33	R	
[illegible]					C+	C+	C+					B-	2*	14	2	Howard, Sheril		M	350	2	176	26	9-11-33	R	
[illegible]		B	B		B-	A-	B+	B+				B	6	15	5	Howard, Wendell		M	347	5	176	25	9-11-33	R	
C+					B-	B+	B					B	2*	16	2	Ordiway, Helen	9-4-26	F	352		176		9-11-33	R	
[illegible]					C+	C-	C+					B	2*	17	2	Ordiway, Jay	11-21-23	M	352		176	1	9-11-33	R	
[illegible]		E	C	C	C	D	E	C				B		18	6	Ordiway, Raymond	1-4-22	M	352		176	1	9-11-33	R	
B		B-			B-	B-	A-	C+				B	4	19	3	Stoneburner, Clinton	1-28-25	M	334	18	176		9-11-33	R	
B+					B-	B+	A					C+	2*	20	2	Stoneburner, John	9-4-26	M	333	19	176		9-11-33	R	
[illegible]						C+						B+	1	21	B	Stoneburner, Kenneth	5-9-28	M	326	26	176		9-11-33	R	
B		C+	C+		B	B	A	C+			D+	B+	8	22	7	Stoneburner, Lucile	12-17-20	F	350	2	176		9-11-33	R	
[illegible]		A-	C+	B	B	B+	A-	B-				A-	7	23	6	Stoneburner, Mary	9-7-22	F	338	14	176		9-11-33	R	
C		B+			B	A-	A-	B				B	5	24	4	Stoneburner, Ruthe	11-17-23	F	348	4	176		9-11-33	R	
A-						B-						B	1	25	B	VanderVeen, Garret	9-20-28	M	275	77	176	6	9-11-33	R	
B-		A	B		B+		A-			B	B-	A	9	26	8	VanderVeen, Marjorie	10-2-20	F	330	22	176	2	9-11-33	R	
B+		C+	B+		C+	C+	B+	C+			C	B-	8	27	7	VanderVeen, Thomas	1-18-22	M	346	6	176	1	9-11-33	R	
A-		A	B	C	B	A	A-	B+				B	7	28	6	Van Oosten, Johanna	5-1-23	F	337	15	176	3	9-11-33	R	
B-		C-			C	B-	B-	C+				C+	4	29	3	Van Oosten, Theodore	8-15-25	M	328	24	176	3	9-11-33	R	
B-		B	B-		C	B-	A	B-			B-	B+	8	30	7	Veldt, John	1-13-22	M	328	24	176		9-11-33	R	
A-		A			B+	A	A-	A-				B+	5	31	4	Veldt, Tina	4-9-25	F	325	27	176		9-11-33	R	
														32	5	Dowell, Bessie		F	190	62	126		9-11-33	R	3-16-34
														33	2	Homan, Harold		M	262	8	135	12	9-11-33	R	3-30-34
														34	B	Homan, William		M	214	56	135	4	9-11-33	R	3-30-34
														35	1	Scott, Bernice		F	22	23	15		3-20-34	ET	4-10-34
														36	4	Scott, Dorothy		F	30	10	20	4	3-12-34	ET	4-9-34
														37	2	Scott, Ellsworth		M	31	11	21	4	3-12-34	ET	4-10-34
														38	4	Scott, Ida		F	29	13	21	4	3-12-34	ET	4-10-34
														39											
														40											
														41											
														42											
														43											
														44											
														45											
														46											
														47											
														48											
																=YEARS TOTALS			9037	[illegible]	4281	129			

MEMBERSHIP AT END OF YEAR BY GRADES

Kg. 4 1 ___ 2 8 3 3 4 3 5 2 6 4

7 4 8 3 9 ___ 10 ___ Total 31

No. Promoted 21 ; % 67.7

No. Conditioned ___ ; % ___

No. Failed 10 ; % 32.2

SPECIAL DIRECTIONS

1. At the end of the school year, fill up this blank in duplicate, using a sharp pencil and a carbon sheet; then deliver the original or pink sheet to your commissioner (or to your superintendent if so directed)

*2. In column "Promoted to Grade____," indicate Failures by "E".

3. Compute percentages at left hand on basis of "Membership," and figure them to one decimal (as 90.4). The totals of percentage columns must equal 100.0%.

4. Needs for next year, or other special data or comments, may be written on the back of these sheets, but, before doing so, reverse the carbon sheet and write on the back of the duplicate or white sheet.

Beginning

Ending

Kg.

7.

No. Pr

No. Co

No. Fa

VISITORS LIST

DATE		NAME	ADDRESS	REMARKS
Oct.	12	Mary Ensfield	Kalamazoo	
Apr.	3	Mary Ensfield	" " "	I find everyone working quietly and obediently. They have improved very much in order and application.

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TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

(Form CA 10b)

Teacher *L. V. Chapman*

School TAMARAC

DOUBLEDAY BROTHERS AND COMPANY
Kalamazoo, Established 1844 Michigan

BLANK BOOK MANUFACTURERS
STATIONERS, PRINTERS AND ENGRAVERS
BANK AND OFFICE OUTFITTERS

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES B-8 TEACHER L.V. CHAPMAN MONTH ENDING Oct. 6 CHECKED CORRECTED

Date of Month	Day of Week	1 Registration: Boys	1 Registration: Girls	2 Received by Transfer A: Other Schools in the Dist.	2 Received by Transfer B: Other Schools in the State	3 Returns	4 Losses A: Other Schools in the Dist.	4 Losses B: Other Schools in the State	4 Losses C: Other States and Countries	4 Losses D: Reform School	4 Losses E: Institution for Defectives	4 Losses F: Employment Permits	4 Losses G: Non-Attendance Permits	4 Losses H: Marriage	4 Losses I: Death	4 Losses J: Under Compulsory School Age	4 Losses K: Over Compulsory School Age	4 Losses L: Others	5 Daily Membership	6 Daily Attendance A.M. A: Number Present	6 A.M. B: Number Tardy	6 P.M. C: Number Present	6 P.M. D: Number Tardy
11	M	17	10																27	27		27	
12	T																		27	27		27	
13	W																		27	27		27	
14	T																		27	27		27	
15	F																		27	26		26	
18	M																		27	27		27	
19	T																		27	27		27	
20	W																		27	27		27	2
21	T																		27	27		27	
22	F																		27	27		27	
25	M																		27	27		27	
26	T																		27	27	1	27	1
27	W																		27	27	2	27	
28	T																		27	26		26	
29	F																		27	24	1	24	
2	M																		27	24		24	
3	T																		27	24		24	
4	W																		27	26		26	
5	T																		27	26		26	
6	F																		27	25		25	
Extra Days Taught																							
Totals For Month		17	10																540	525	4	525	3
Totals From Last Month																							
Totals For Y'r to Date		17	10																540	525	4	525	3

	PUPILS RECEIVED (SOURCE—FROM WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	*PLACE OF BIRTH OF CHILD	FATHER'S COUNTRY OF BIRTH	MOTHER'S COUNTRY OF BIRTH
1				
2				
3				
4				
5				
6				
7				
8				
9				

	PUPILS LEFT (DESTINATION—TO WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	MEMORANDA
1		
2		
3		
4		
5		
6		
7		
8		
9		

*NOTE—UNDER "PLACE OF BIRTH OF CHILD," GIVE CITY, VILLAGE, OR TOWNSHIP, COUNTY, AND STATE, IF BORN IN U. S.; IF FOREIGN BORN, NAME OF COUNTRY ONLY.

NOTE
SEE INSTRUCTIONS FOR TEACHER ON BACK OF DUPLICATE COPY.
IMPORTANT—ITEMS 7-14 INC. TO BE FILLED OUT AT END OF EACH SEMESTER ONLY.

7 PER CENT OF ATTENDANCE CURRENT MONTH

COL. 6A+COL. 6C÷2 (SUM OF DAILY ATTENDANCE CURRENT MONTH) ÷ COL. 5 (SUM OF DAILY MEMBERSHIP CURRENT MONTH)—PER CENT OF ATTENDANCE CURRENT MONTH (1 DECIMAL AS 93.2)

525 + 525 ÷ 2 = 525
525 ÷ 540 = 97.2

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

COL. 1+COL. 2+COL. 3—COL. 4=COL. 8.

27 + 0 + 0 − 0 = 27

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(TOTALS IN COL. 5) FROM LINE MARKED "TOTALS FOR YEAR TO DATE."

540

10 SUM OF DAILY ATTENDANCE FOR YEAR

(TOTAL IN COL. 6A+COL. 6C) ÷ 2=COL. 10.

525 + 525 ÷ 2 = 525

11 AVERAGE MEMBERSHIP FOR YEAR

TOTALS FOR YEAR TO DATE IN COL. 5 ÷ ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 42.6).

540 ÷ 20 = 27

12 AVERAGE ATTENDANCE FOR YEAR

COL. 6A+COL. 6C÷2 (TOTAL ATTENDANCE FOR YEAR TO DATE) ÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 41.6).

525 ÷ 20 = 26.2

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

ITEM 10÷ITEM 9=COL. 13 (1 DECIMAL AS 94.4).

525 ÷ 540 = 97.2

14 AGGREGATE TARDINESS FOR YEAR TO DATE 7
ACTUAL NO. OF DAYS SCHOOL WAS IN SESSION FOR YEAR TO DATE— 20

INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

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At the close of the school month, the original or white sheet of this form, together with the original of the Daily Attendance and Monthly Scholarship Record, if in use, should be promptly transmitted to your county commissioner of schools (unless in township units having a superintendent, or in small graded districts with several teachers, said commissioner requests that the reports be delivered to the Superintendent in charge).

Data inserted in spaces under "Pupils Received" and "Pupils Left" will be found invaluable in checking with current reports, forms 15 and 13-14; also, with entries and withdrawals recorded on the Daily Attendance and Scholarship Record.

Column 1. REGISTRATION shall designate the first enrollment of a child in a MICHIGAN SCHOOL during the current school year, and SHALL BE RECORDED THE FIRST DAY, AND THE FIRST DAY ONLY, THAT THE CHILD IS IN SCHOOL. A pupil entering from outside the state shall be considered a new registration. Registration for "Year to Date" is an increasing number, which cannot be diminished.

Column 2. A child Received by Transfer must not be added to Registration. A child entering is a transfer when coming from another teacher or school in Michigan where he has already been enrolled during the current school year.

Column 3. RETURNS. There are some students who are marked LEFT in accordance with the regulations in Column 4, then later in the year return, either because the family has returned, an employment permit revoked, or other similar cause. Such cases ONLY should be entered in Column 3 and must be explained in the MEMORANDA.

Column 4. All "Lefts" are to be regarded as permanent "Lefts." No child should be marked "Left" except when transferred to some other teacher or school, or when legally excused from attendance in accordance with the provisions of the school law and the regulations indicated in Column 4.

Columns 7, 8, 10, 11, 12, and 13. All computations for these items must have the figures and operations fully indicated, and not merely the answers given.

When opening a new month's report, opposite "Totals from Last Month" place numbers brought forward from "Totals for Year to Date" of the previous month's report. Then, at the close of the month, add "Totals for Month" to "Totals from Last Month" to secure "Totals for Year to Date" of current month.

DAILY MEMBERSHIP for "Year to Date" is to be computed according to item 8. This gives the actual membership for the last day of the school month. Daily membership for any current day will be the membership of the preceding day plus new entries for the current day under columns 1, 2, and 3, less new entries for the day under Column 4. DAILY MEMBERSHIP means *number belonging at date* and is not to be confused with REGISTRATION or with actual ATTENDANCE.

The spaces for "Extra Days Taught" are to be used only for days taught, if any, in making up lost time not previously reported.

Use code given below for "Country of Birth" of both Father and Mother.

Albania	65	Lithuania	55
Arabia	63	Malay Peninsula	86
Armenia	61	Mexico	82
Australia	15	Montenegro	53
Austria	22	Negro	99
Belgium	42	Netherlands	21
Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES   TEACHER   MONTH ENDING   CHECKED   CORRECTED

Date of Month	Day of Week	1 Registration: Boys	1 Registration: Girls	2 Received by Transfer A: Other Schools in the Dist.	2 Received by Transfer B: Other Schools in the State	3 Returns	4 Losses A: Other Schools in the Dist.	4 B: Other Schools in the State	4 C: Other States and Countries	4 D: Reform School	4 E: Institution for Defectives	4 F: Employment Permits	4 G: Non-Attendance Permits	4 H: Marriage	4 I: Death	4 J: Under Compulsory School Age	4 K: Over Compulsory School Age	4 L: Others	5 Daily Membership	6 Daily Attendance A.M. A: Number Present	6 A.M. B: Number Tardy	6 P.M. C: Number Present	6 P.M. D: Number Tardy
	M																		27	25	1	25	
	T																		27	26		26	
	W																		27	26		26	
	T																		27	25		25	
	F						INSTITUTE																
	M																		27	27		27	
	T																		27	27		27	
	W																		27	27		27	
	T																		27	27		27	
	F																		27	27		27	
	M																		27	27	2	27	
	T																		27	27		27	
	W																		27	27		27	
	T																		27	27	2	27	
	F																		27	26		26	
	M																		27	26	2	26	
	T																		27	26	2	26	
	W																		27	26		26	
	T																		27	26		25	
	F																		27	24	2	24	
Extra Days Taught																							
Extra Days Taught																							
Totals for Month																			513	479	11	498	
Totals from Last Month		17	10																540	525	4	525	3
Totals for Y'r to Date		17	10																1053	1024	15	1023	3

PUPILS RECEIVED (SOURCE—FROM WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	*PLACE OF BIRTH OF CHILD	FATHER'S COUNTRY OF BIRTH	MOTHER'S COUNTRY OF BIRTH
1			
2			
3			
4			
5			
6			
7			
8			
9			

PUPILS LEFT (DESTINATION—TO WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	MEMORANDA
1	
2	
3	
4	
5	
6	
7	
8	
9	

*NOTE—UNDER "PLACE OF BIRTH OF CHILD," GIVE CITY, VILLAGE, OR TOWNSHIP, COUNTY, AND STATE, IF BORN IN U. S.; IF FOREIGN BORN, NAME OF COUNTRY ONLY.

NOTE
SEE INSTRUCTIONS FOR TEACHER ON BACK OF DUPLICATE COPY.
IMPORTANT—ITEMS 7-14 INC. TO BE FILLED OUT AT END OF EACH SEMESTER ONLY.

7 PER CENT OF ATTENDANCE CURRENT MONTH

COL. 6A+COL. 6C÷2 (SUM OF DAILY ATTENDANCE CURRENT MONTH) ÷COL. 5 (SUM OF DAILY MEMBERSHIP CURRENT MONTH)=PER CENT OF ATTENDANCE CURRENT MONTH (1 DECIMAL AS 93.2)

499 + 498 ÷ 2 = 498.5
498.5 ÷ 513 = 97.1

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

COL. 1+COL. 2+COL. 3—COL. 4=COL. 8.

27 + 0 + 0 - 0 = 27

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(TOTALS IN COL. 5) FROM LINE MARKED "TOTALS FOR YEAR TO DATE."

1053

10 SUM OF DAILY ATTENDANCE FOR YEAR

(TOTAL IN COL. 6A+COL. 6C) ÷ 2=COL. 10.

1024 + 1023 ÷ 2 = 1023.5

11 AVERAGE MEMBERSHIP FOR YEAR

TOTALS FOR YEAR TO DATE IN COL. 5 ÷ ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 42.6).

1053 ÷ 39 = 27

12 AVERAGE ATTENDANCE FOR YEAR

COL. 6A+COL. 6C÷2 (TOTAL ATTENDANCE FOR YEAR TO DATE) ÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 41.6).

1023.5 ÷ 39 = 26.2

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

ITEM 10÷ITEM 9=COL. 13 (1 DECIMAL AS 94.4).

1023.5 ÷ 1053 = 96.3

14 AGGREGATE TARDINESS FOR YEAR TO DATE 18
ACTUAL NO. OF DAYS SCHOOL WAS IN SESSION FOR YEAR TO DATE = 39

INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

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Data inserted in spaces under "Pupils Received" and "Pupils Left" will be found invaluable in checking with current reports, forms 15 and 13-14; also, with entries and withdrawals recorded on the Daily Attendance and Scholarship Record.

Column 1. REGISTRATION shall designate the first enrollment of a child in a MICHIGAN SCHOOL during the current school year, and SHALL BE RECORDED THE FIRST DAY, AND THE FIRST DAY ONLY, THAT THE CHILD IS IN SCHOOL. A pupil entering from outside the state shall be considered a new registration. Registration for "Year to Date" is an increasing number, which cannot be diminished.

Column 2. A child Received by Transfer must not be added to Registration. A child entering is a transfer when coming from another teacher or school in Michigan where he has already been enrolled during the current school year.

Column 3. RETURNS. There are some students who are marked LEFT in accordance with the regulations in Column 4, then later in the year return, either because the family has returned, an employment permit revoked, or other similar cause. Such cases ONLY should be entered in Column 3 and must be explained in the MEMORANDA.

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DAILY MEMBERSHIP for "Year to Date" is to be computed according to item 8. This gives the actual membership for the last day of the school month. Daily membership for any current day will be the membership of the preceding day plus new entries for the current day under columns 1, 2, and 3, less new entries for the day under Column 4. DAILY MEMBERSHIP means *number belonging at date* and is not to be confused with REGISTRATION or with actual ATTENDANCE.

The spaces for "Extra Days Taught" are to be used only for days taught, if any, in making up lost time not previously reported.

Use code given below for "Country of Birth" of both Father and Mother.

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Austria	22	Negro	99
Belgium	42	Netherlands	21
Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES B-8 TEACHER L. V. Chapman MONTH ENDING Dec. 1, 1933 CHECKED CORRECTED

Date of Month	Day of Week	1 Registration: Boys	1 Registration: Girls	2 Received by Transfer A: Other Schools in the Dist.	2 Received by Transfer B: Other Schools in the State	3 Returns	4 Losses A: Other Schools in the Dist.	4 B: Other Schools in the State	4 C: Other States and Countries	4 D: Reform School	4 E: Institution for Defectives	4 F: Employment Permits	4 G: Non-Attendance Permits	4 H: Marriage	4 I: Death	4 J: Under Compulsory School Age	4 K: Over Compulsory School Age	4 L: Others	5 Daily Membership	6 Daily Attendance A.M. A: Number Present	6 A.M. B: Number Tardy	6 P.M. C: Number Present	6 P.M. D: Number Tardy
6	M																		27	23	2	24	
7	T																		27	23		23	
8	W																		27	23		23	
9	T																		27	20		20	
10	F																		27	20		20	
13	M																		27	26	2	26	
14	T																		27	24	4	24	
15	W																		27	24	2	24	
16	T																		27	23	1	23	
17	F																		27	22		22	
20	M																		27	26		26	
21	T																		27	27		27	
22	W																		27	25		25	
23	T																		27	27		25	
24	F																		27	27		26	
27	M																		27	27		27	
28	T																		27	27		27	
29	W																		27	27		27	
30	T				THANKSGIVING						RECESS												
1	F																						
Extra Days Taught																							
Totals for Month																			486	441	11	439	
Totals from Last Month		17	10																1053	1024	15	1023	3
Totals for Y'r to Date		17	10																1539	1465	26	1462	3

PUPILS RECEIVED (SOURCE—FROM WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	*PLACE OF BIRTH OF CHILD	FATHER'S COUNTRY OF BIRTH	MOTHER'S COUNTRY OF BIRTH
1			
2			
3			
4			
5			
6			
7			
8			
9			

PUPILS LEFT (DESTINATION—TO WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	MEMORANDA
1	
2	
3	
4	
5	
6	
7	
8	
9	

*NOTE—UNDER "PLACE OF BIRTH OF CHILD," GIVE CITY, VILLAGE, OR TOWNSHIP, COUNTY, AND STATE, IF BORN IN U. S.; IF FOREIGN BORN, NAME OF COUNTRY ONLY.

NOTE
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7 PER CENT OF ATTENDANCE CURRENT MONTH

COL. 6A+COL. 6C÷2 (SUM OF DAILY ATTENDANCE CURRENT MONTH) ÷COL. 5 (SUM OF DAILY MEMBERSHIP CURRENT MONTH)=PER CENT OF ATTENDANCE CURRENT MONTH (1 DECIMAL AS 93.2)

441
439
2)880
440

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

COL. 1+COL. 2+COL. 3—COL. 4= COL. 8.

27
0
0
27
—
27

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(TOTALS IN COL. 5) FROM LINE MARKED "TOTALS FOR YEAR TO DATE."

1539

10 SUM OF DAILY ATTENDANCE FOR YEAR

(TOTAL IN COL. 6A+COL. 6C) ÷ 2= COL. 10.

1465
1462
2)2927
1463.5

11 AVERAGE MEMBERSHIP FOR YEAR

TOTALS FOR YEAR TO DATE IN COL. 5÷ ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 42.6).

57)1539
27

12 AVERAGE ATTENDANCE FOR YEAR

COL. 6A+COL. 6C÷2 (TOTAL ATTENDANCE FOR YEAR TO DATE) ÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 41.6).

1465
1462
2)2927
1463.5

25.6
57)1463.5
114
323
285
375

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

ITEM 10÷ITEM 9=COL. 13 (1 DECIMAL AS 94.4).

1463.5 ÷ 1539 = 95.1-%

14 AGGREGATE TARDINESS FOR YEAR TO DATE— 29
ACTUAL NO. OF DAYS SCHOOL WAS IN SESSION FOR YEAR TO DATE— 57

INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

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The spaces for "Extra Days Taught" are to be used only for days taught, if any, in making up lost time not previously reported.

Use code given below for "Country of Birth" of both Father and Mother.

Albania	65	Lithuania	55
Arabia	63	Malay Peninsula	86
Armenia	61	Mexico	82
Australia	15	Montenegro	53
Austria	22	Negro	99
Belgium	42	Netherlands	21
Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES *B-8* TEACHER *L. V. Chapman* MONTH ENDING *Jan. 5, 1934* CHECKED CORRECTED

Date of Month	Day of Week	1 Registration: Boys	1 Registration: Girls	2 Received by Transfer A: Other Schools in the Dist.	2 Received by Transfer B: Other Schools in the State	3 Returns	4 Losses A: Other Schools in the Dist.	4 B: Other Schools in the State	4 C: Other States and Countries	4 D: Reform School	4 E: Institution for Defectives	4 F: Employment Permits	4 G: Non-Attendance Permits	4 H: Marriage	4 I: Death	4 J: Under Compulsory School Age	4 K: Over Compulsory School Age	4 L: Others	5 Daily Membership	6 Daily Attendance A.M. A: Number Present	6 A.M. B: Number Tardy	6 P.M. C: Number Present	6 P.M. D: Number Tardy
4	M																		27	26	2	26	
5	T																		27	26		26	
6	W																		27	25		25	
7	T																		27	26		26	
8	F																		27	26		26	
11	M																		27	27	3	25	
12	T																		27	27		27	
13	W																		27	26	3	26	
14	T																		27	25	2	25	
15	F																		27	26		26	
18	M																		27	26	2	26	
19	T																		27	26		25	
20	W																		27	26		26	
21	T																		27	26		26	
22	F																		27	26		26	
1	M						New Year's Day																
2	T																		27	27		27	
3	W																		27	26		26	
4	T																		27	26		26	
5	F																		27	24		24	
Extra Days Taught																							
Totals for Month																			513	493	12	490	
Totals from Last Month		17	10																1539	1465	26	1462	3
Totals for Y'r to Date		17	10																2052	1958	38	1952	3

	PUPILS RECEIVED (SOURCE—FROM WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	*PLACE OF BIRTH OF CHILD	FATHER'S COUNTRY OF BIRTH	MOTHER'S COUNTRY OF BIRTH
1				
2				
3				
4				
5				
6				
7				
8				
9				

	PUPILS LEFT (DESTINATION—TO WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	MEMORANDA
1		
2		
3		
4		
5		
6		
7		
8		
9		

*NOTE—UNDER "PLACE OF BIRTH OF CHILD," GIVE CITY, VILLAGE, OR TOWNSHIP, COUNTY, AND STATE, IF BORN IN U. S.; IF FOREIGN BORN, NAME OF COUNTRY ONLY.

NOTE
SEE INSTRUCTIONS FOR TEACHER ON BACK OF DUPLICATE COPY.
IMPORTANT—ITEMS 7-14 INC. TO BE FILLED OUT AT END OF EACH SEMESTER ONLY.

7 PER CENT OF ATTENDANCE CURRENT MONTH

COL. 6A+COL. 6C÷2 (SUM OF DAILY ATTENDANCE CURRENT MONTH) ÷COL. 5 (SUM OF DAILY MEMBERSHIP CURRENT MONTH)=PER CENT OF ATTENDANCE CURRENT MONTH (1 DECIMAL AS 93.2)

(493 + 490) ÷ 2 = 491.5
491.5 ÷ 513 = 95.8

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

COL. 1+COL. 2+COL. 3—COL. 4=COL. 8.

27 + 0 + 0 - 0 = 27

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(TOTALS IN COL. 5) FROM LINE MARKED "TOTALS FOR YEAR TO DATE."

2052

10 SUM OF DAILY ATTENDANCE FOR YEAR

(TOTAL IN COL. 6A+COL. 6C) ÷ 2=COL. 10.

(1958 + 1952) ÷ 2 =
1955

11 AVERAGE MEMBERSHIP FOR YEAR

TOTALS FOR YEAR TO DATE IN COL. 5÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 42.6).

2052 ÷ 76 = 27

12 AVERAGE ATTENDANCE FOR YEAR

COL. 6A+COL. 6C÷2 (TOTAL ATTENDANCE FOR YEAR TO DATE) ÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 41.6).

1955 ÷ 76 = 25.7

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

ITEM 10÷ITEM 9=COL. 13 (1 DECIMAL AS 94.4).

1955 ÷ 2052 = 95.2

14 AGGREGATE TARDINESS FOR YEAR TO DATE = 41
ACTUAL NO. OF DAYS SCHOOL WAS IN SESSION FOR YEAR TO DATE = 76

INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

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Data inserted in spaces under "Pupils Received" and "Pupils Left" will be found invaluable in checking with current reports, forms 15 and 13-14; also, with entries and withdrawals recorded on the Daily Attendance and Scholarship Record.

Column 1. REGISTRATION shall designate the first enrollment of a child in a MICHIGAN SCHOOL during the current school year, and SHALL BE RECORDED THE FIRST DAY, AND THE FIRST DAY ONLY, THAT THE CHILD IS IN SCHOOL. A pupil entering from outside the state shall be considered a new registration. Registration for "Year to Date" is an increasing number, which cannot be diminished.

Column 2. A child Received by Transfer must not be added to Registration. A child entering is a transfer when coming from another teacher or school in Michigan where he has already been enrolled during the current school year.

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Austria	22	Negro	99
Belgium	42	Netherlands	21
Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES   TEACHER   MONTH ENDING   CHECKED   CORRECTED

Date of Month	Day of Week	1 Registration Boys	1 Registration Girls	2 Received by Transfer A: Other Schools in the Dist.	2 Received by Transfer B: Other Schools in the State	3 Returns	4 Losses A: Other Schools in the Dist.	B: Other Schools in the State	C: Other States and Countries	D: Reform School	E: Institution for Defectives	F: Employment Permits	G: Non-Attendance Permits	H: Marriage	I: Death	J: Under Compulsory School Age	K: Over Compulsory School Age	L: Others	5 Daily Membership	6 Daily Attendance A.M. A: Number Present	A.M. B: Number Tardy	P.M. C: Number Present	P.M. D: Number Tardy
	M																		27	22	1	22	
	T																		27	25	3	25	
	W																		27	22		22	
	T																		27	19		19	
	F																		27	20		20	
	M																		27	24		24	
	T																		27	25	2	26	
	W																		27	27	1	27	
	T																		27	27	2	27	
	F																		27	26		26	
	M																		27	26	2	25	
	T																		27	25		25	
	W																		27	25		25	
	T																		27	25		25	
	F																		27	25		25	
	M																		27	22	2	22	
	T																		27	24	3	24	
	W																		27	23	1	23	
	T																		27	25	1	24	
	F																		27	25	4	25	
Extra Days Taught																							
Totals For Month																			540	482	22	481	
Totals From Last Month		17	10																2052	1958	38	1952	3
Totals For Y'r to Date		17	10																2592	2440	60	2433	3

7 PER CENT OF ATTENDANCE CURRENT MONTH

COL. 6A+COL. 6C÷2 (SUM OF DAILY ATTENDANCE CURRENT MONTH) ÷COL 5 (SUM OF DAILY MEMBERSHIP CURRENT MONTH)=PER CENT OF ATTENDANCE CURRENT MONTH (1 DECIMAL AS 93.2)

(482+481)÷2=481.5
481.5÷540= 89.17.

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

COL. 1+COL. 2+COL. 3—COL. 4=COL. 8.

27+0+0-0=27

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(TOTALS IN COL. 5) FROM LINE MARKED "TOTALS FOR YEAR TO DATE."

2592

10 SUM OF DAILY ATTENDANCE FOR YEAR

(TOTAL IN COL. 6A+COL. 6C) ÷ 2= COL. 10.

(2440+2433)÷2=
2436.5

11 AVERAGE MEMBERSHIP FOR YEAR

TOTALS FOR YEAR TO DATE IN COL. 5÷ ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 42.6).

2592÷96=27

12 AVERAGE ATTENDANCE FOR YEAR

COL. 6A+COL. 6C÷2 (TOTAL ATTENDANCE FOR YEAR TO DATE) ÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 41.6).

2436.5÷96=25.3

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

ITEM 10÷ITEM 9=COL. 13 (1 DECIMAL AS 94.4).

2436.5÷2592=94%

14 AGGREGATE TARDINESS FOR YEAR TO DATE— 63
ACTUAL NO. OF DAYS SCHOOL WAS IN SESSION FOR YEAR TO DATE= 96

PUPILS RECEIVED (SOURCE—FROM WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	*PLACE OF BIRTH OF CHILD	FATHER'S COUNTRY OF BIRTH	MOTHER'S COUNTRY OF BIRTH
1			
2			
3			
4			
5			
6			
7			
8			
9			

PUPILS LEFT (DESTINATION—TO WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	MEMORANDA
1	
2	
3	
4	
5	
6	
7	
8	
9	

*NOTE—UNDER "PLACE OF BIRTH OF CHILD," GIVE CITY, VILLAGE, OR TOWNSHIP, COUNTY, AND STATE, IF BORN IN U. S.; IF FOREIGN BORN, NAME OF COUNTRY ONLY.

NOTE
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INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

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Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES *B-8* TEACHER *L. V. Chapman* MONTH ENDING *March 2, '34* CHECKED CORRECTED

Date of Month	Day of Week	1 Registration Boys	1 Registration Girls	2 Received by Transfer A Other Schools in the Dist.	2 Received by Transfer B Other Schools in the State	3 Returns	4 Losses A Other Schools in the Dist.	4 B Other Schools in the State	4 C Other States and Countries	4 D Reform School	4 E Institution for Defectives	4 F Employment Permits	4 G Non-Attendance Permits	4 H Marriage	4 I Death	4 J Under Compulsory School Age	4 K Over Compulsory School Age	4 L Others	5 Daily Membership	6 Daily Attendance A.M. A Number Present	6 A.M. B Number Tardy	6 P.M. C Number Present	6 P.M. D Number Tardy
5	M																		27	27		27	
6	T																		27	27		27	
7	W																		27	25	6	25	
8	T																		27	25	2	25	1
9	F																		27	22		22	
12	M																		27	25	3	25	
13	T																		27	25		25	
14	W																		27	25	3	25	
15	T																		27	25	1	25	
16	F																		27	25		25	
19	M																		27	18	2	18	
20	T																		27	23		23	
21	W																		27	24		24	
22	T																		27	23	2	23	
23	F																		27	24		24	
26	M																		27	26	2	26	3
27	T																		27	26	4	25	1
28	W																		27	25	5	24	
1	T																		27	26		26	
2	F																		27	25		25	
Extra Days Taught																							
Totals For Month																			540	491	30	489	6
Totals From Last Month		17	10																2592	2440	60	2433	3
Totals For Y'r to Date		17	10																3132	2931	90	2922	9

Pupils Received (Source—from what county, twp., and school dist., or city)	*Place of Birth of Child	Father's Country of Birth	Mother's Country of Birth
1			
2			
3			
4			
5			
6			
7			
8			
9			

Pupils Left (Destination—to what county, twp., and school dist., or city)	Memoranda
1	
2	
3	
4	
5	
6	
7	
8	
9	

*Note—Under "Place of Birth of Child," give city, village, or township, county, and state, if born in U. S.; if foreign born, name of country only.

NOTE

See Instructions for Teacher on back of duplicate copy.

IMPORTANT—Items 7-14 inc. to be filled out at end of each semester only.

7 PER CENT OF ATTENDANCE CURRENT MONTH

Col. 6A+Col. 6C÷2 (Sum of Daily Attendance Current Month) ÷Col. 5 (Sum of Daily Membership Current Month)=Per Cent of Attendance Current Month (1 Decimal as 93.2)

(491 + 489) ÷ 2 = 490

490 ÷ 540 = 90.7

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

Col. 1+Col. 2+Col. 3—Col. 4—Col. 8.

27 + 0 + 0 − 0 = 27

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(Totals in Col. 5) from line marked "Totals for Year to Date."

3132

10 SUM OF DAILY ATTENDANCE FOR YEAR

(Total in Col. 6A+Col. 6C) ÷ 2=Col. 10.

2931
2922
2)5853
2926.5

11 AVERAGE MEMBERSHIP FOR YEAR

Totals for year to date in Col. 5÷actual number of days of school (1 decimal as 42.6).

3132 ÷ 116 = 27

12 AVERAGE ATTENDANCE FOR YEAR

Col. 6A+Col. 6C÷2 (Total attendance for year to date) ÷actual number of days of school (1 decimal as 41.6).

2926.5 ÷ 116 = 25.2

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

Item 10÷Item 9=Col. 13 (1 decimal as 94.4).

2926.5 ÷ 3132 = 93.4

14 Aggregate Tardiness For Year to Date *99* — Actual No. of Days School was in session for year to date= *116*

INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

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Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES *B-8* TEACHER *L. V. Chapman* MONTH ENDING *Mar. 30, '34* CHECKED CORRECTED

DATE OF MONTH	DAY OF WEEK	1 REGISTRATION BOYS	GIRLS	2 RECEIVED BY TRANSFER A OTHER SCHOOLS IN THE DIST.	B OTHER SCHOOLS IN THE STATE	3 RETURNS	4 LOSSES A OTHER SCHOOLS IN THE DIST.	B OTHER SCHOOLS IN THE STATE	C OTHER STATES AND COUNTRIES	D REFORM SCHOOL	E INSTITUTION FOR DEFECTIVES	F EMPLOYMENT PERMITS	G NON-ATTENDANCE PERMITS	H MARRIAGE	I DEATH	J UNDER COMPULSORY SCHOOL AGE	K OVER COMPULSORY SCHOOL AGE	L OTHERS	5 DAILY MEMBERSHIP	6 DAILY ATTENDANCE A.M. A NUMBER PRESENT	B NUMBER TARDY	P.M. C NUMBER PRESENT	D NUMBER TARDY
5	M																		27	26	2	26	
6	T																		27	25	2	25	
7	W																		27	26		26	
8	T																		27	27		27	
9	F																		27	27		27	
12	M				3														30	28	2	29	
13	T																		30	30		30	
14	W																		30	29	5	29	
15	T																		30	29		29	
16	F							1											30	30		30	
19	M			\															29	28	3	27	
20	T				1														30	30		30	
21	W																		30	30		30	
22	T																		30	29	1	29	
23	F																		30	26	2	26	
26	M																		30	29	3	29	
27	T																		30	26	2	26	
28	W																		30	24	2	24	
29	T																		30	26		26	
30	F							2											28	24		24	
EXTRA DAYS TAUGHT																							
TOTALS FOR MONTH					4			3											582	549	24	549	
TOTALS FROM LAST MONTH		17	10																3132	2931	90	2922	9
TOTALS FOR Y'R TO DATE		17	10		4			3											3714	3480	114	3471	9

7 PER CENT OF ATTENDANCE CURRENT MONTH

COL. 6A+COL. 6C÷2 (SUM OF DAILY ATTENDANCE CURRENT MONTH) ÷COL. 5 (SUM OF DAILY MEMBERSHIP CURRENT MONTH)—PER CENT OF ATTENDANCE CURRENT MONTH (1 DECIMAL AS 93.2)

(549+549) ÷ 2 = 549
549 ÷ 582 = 94.37

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

COL. 1+COL. 2+COL. 3—COL. 4—COL. 8.

27+4+0-3 = 28

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(TOTALS IN COL. 5) FROM LINE MARKED "TOTALS FOR YEAR TO DATE."

3714

10 SUM OF DAILY ATTENDANCE FOR YEAR

(TOTAL IN COL. 6A+COL. 6C) ÷ 2-COL. 10.

3480
3471
2)6951 / 3475.5

11 AVERAGE MEMBERSHIP FOR YEAR

TOTALS FOR YEAR TO DATE IN COL. 5÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 42.6).

3714 ÷ 136 = 27.3

12 AVERAGE ATTENDANCE FOR YEAR

COL. 6A+COL. 6C÷2 (TOTAL ATTENDANCE FOR YEAR TO DATE) ÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 41.6).

3475.5 ÷ 136 = 25.4

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

ITEM 10÷ITEM 9 =COL. 13 (1 DECIMAL AS 94.4).

3475.5 ÷ 3714 = 93.5

14 AGGREGATE TARDINESS FOR YEAR TO DATE—ACTUAL NO. OF DAYS SCHOOL WAS IN SESSION FOR YEAR TO DATE— *123* / *136*

	PUPILS RECEIVED (SOURCE—FROM WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)	*PLACE OF BIRTH OF CHILD	FATHER'S COUNTRY OF BIRTH	MOTHER'S COUNTRY OF BIRTH
1	*Scott, Bernice* } *These children*			
2	*Scott, Dorothy* } *came from Van*			
3	*Scott, Ellsworth* } *Buren County.*			
4	*Scott, Ida* } *Mrs. Mary*			
5	*Cassidy is sending the records*			
6	*but I have not yet received*			
7	*them.*			
8				
9				

	PUPILS LEFT (DESTINATION—TO WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)
1	*Dowell, Bessie Oshtemo Dist. # 5*
2	*Kalamazoo County.*
3	*Homan, Harold* } *These people*
4	*Homan, William* } *do not*
5	*know where they are going*
6	*except it is near*
7	*Bloomingdale on Route # 2.*
8	
9	

MEMORANDA

The Scotts moved near [illegible]. They did not know to what school [illegible] what their address [illegible] be. Mrs Cassidy promised to send the records when they came to me but I never received them.

*NOTE—UNDER "PLACE OF BIRTH OF CHILD," GIVE CITY, VILLAGE, OR TOWNSHIP, COUNTY, AND STATE, IF BORN IN U. S.; IF FOREIGN BORN, NAME OF COUNTRY ONLY.

NOTE
SEE INSTRUCTIONS FOR TEACHER ON BACK OF DUPLICATE COPY.
IMPORTANT—ITEMS 7-14 INC. TO BE FILLED OUT AT END OF EACH SEMESTER ONLY.

INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

From the accompanying Daily Attendance and Monthly Scholarship Record, or other attendance register in use, fill in each current day the proper items. This record is to be made in duplicate, using a sharp pencil and a carbon sheet.

At the close of the school month, the original or white sheet of this form, together with the original of the Daily Attendance and Monthly Scholarship Record, if in use, should be promptly transmitted to your county commissioner of schools (unless in township units having a superintendent, or in small graded districts with several teachers, said commissioner requests that the reports be delivered to the Superintendent in charge).

Data inserted in spaces under "Pupils Received" and "Pupils Left" will be found invaluable in checking with current reports, forms 15 and 13-14; also, with entries and withdrawals recorded on the Daily Attendance and Scholarship Record.

Column 1. REGISTRATION shall designate the first enrollment of a child in a MICHIGAN SCHOOL during the current school year, and SHALL BE RECORDED THE FIRST DAY, AND THE FIRST DAY ONLY, THAT THE CHILD IS IN SCHOOL. A pupil entering from outside the state shall be considered a new registration. Registration for "Year to Date" is an increasing number, which cannot be diminished.

Column 2. A child Received by Transfer must not be added to Registration. A child entering is a transfer when coming from another teacher or school in Michigan where he has already been enrolled during the current school year.

Column 3. RETURNS. There are some students who are marked LEFT in accordance with the regulations in Column 4, then later in the year return, either because the family has returned, an employment permit revoked, or other similar cause. Such cases ONLY should be entered in Column 3 and must be explained in the MEMORANDA.

Column 4. All "Lefts" are to be regarded as permanent "Lefts." No child should be marked "Left" except when transferred to some other teacher or school, or when legally excused from attendance in accordance with the provisions of the school law and the regulations indicated in Column 4.

Columns 7, 8, 10, 11, 12, and 13. All computations for these items must have the figures and operations fully indicated, and not merely the answers given.

When opening a new month's report, opposite "Totals from Last Month" place numbers brought forward from "Totals for Year to Date" of the previous month's report. Then, at the close of the month, add "Totals for Month" to "Totals from Last Month" to secure "Totals for Year to Date" of current month.

DAILY MEMBERSHIP for "Year to Date" is to be computed according to item 8. This gives the actual membership for the last day of the school month. Daily membership for any current day will be the membership of the preceding day plus new entries for the current day under columns 1, 2, and 3, less new entries for the day under Column 4. DAILY MEMBERSHIP means *number belonging at date* and is not to be confused with REGISTRATION or with actual ATTENDANCE.

The spaces for "Extra Days Taught" are to be used only for days taught, if any, in making up lost time not previously reported.

Use code given below for "Country of Birth" of both Father and Mother.

Albania	65	Lithuania	55
Arabia	63	Malay Peninsula	86
Armenia	61	Mexico	82
Australia	15	Montenegro	53
Austria	22	Negro	99
Belgium	42	Netherlands	21
Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES B-8 TEACHER L. V. CHAPMAN MONTH ENDING APRIL 27, '34 CHECKED CORRECTED

Date of Month	Day of Week	1 Registration: Boys	1 Registration: Girls	2 Received by Transfer A: Other Schools in the Dist.	2 Received by Transfer B: Other Schools in the State	3 Returns	4 Losses A: Other Schools in the Dist.	4 B: Other Schools in the State	4 C: Other States and Countries	4 D: Reform School	4 E: Institution for Defectives	4 F: Employment Permits	4 G: Non-Attendance Permits	4 H: Marriage	4 I: Death	4 J: Under Compulsory School Age	4 K: Over Compulsory School Age	4 L: Others	5 Daily Membership	6 Daily Attendance A.M. A: Number Present	6 A.M. B: Number Tardy	6 P.M. C: Number Present	6 P.M. D: Number Tardy
	M																		28	26		26	
	T																		28	27	3	27	
	W																		28	27		27	
	T																		28	27		27	
	F																		28	27		27	
	M							1											27	24		26	
	T							3											24	24		24	
	W																		24	24		24	
	T																		24	24		24	
	F																		24	24		24	
	M																		24	24		24	
	T																		24	24		24	
	W																		24	24		24	
	T																		24	24		24	
	F																		24	24		24	
	M																		24	20		20	
	T																		24	21		20	
	W																		24	22	2	22	
	T																		24	24		24	
	F																		24	24		24	
Extra Days Taught																							
Extra Days Taught																							
Totals for Month								4											503	485	5	486	
Totals from Last Month		17	10		4			3											3714	3480	114	3471	9
Totals for Y'r to Date		17	10		4			7											4217	3965	119	3957	9

	Pupils Received (Source—from what county, twp., and school dist., or city)	*Place of Birth of Child	Father's Country of Birth	Mother's Country of Birth
1				
2				
3				
4				
5				
6				
7				
8				
9				

PUPILS LEFT (DESTINATION—TO WHAT COUNTY, TWP., AND SCHOOL DIST., OR CITY)

1. Scott, Bernice
2. Scott, Dorothy
3. Scott, Ellsworth
4. Scott, Ida
5.
6.
7.
8.
9.

MEMORANDA

The Scotts moved near South Haven. They did not know to what school nor what their address would be. Mrs. Cassidy promised to send the records when they came to me but I never received them.

*NOTE—UNDER "PLACE OF BIRTH OF CHILD," GIVE CITY, VILLAGE, OR TOWNSHIP, COUNTY, AND STATE, IF BORN IN U. S.; IF FOREIGN BORN, NAME OF COUNTRY ONLY.

NOTE

SEE INSTRUCTIONS FOR TEACHER ON BACK OF DUPLICATE COPY.

IMPORTANT—ITEMS 7-14 INC. TO BE FILLED OUT AT END OF EACH SEMESTER ONLY.

7 PER CENT OF ATTENDANCE CURRENT MONTH

COL. 6A+COL. 6C÷2 (SUM OF DAILY ATTENDANCE CURRENT MONTH) ÷COL. 5 (SUM OF DAILY MEMBERSHIP CURRENT MONTH)=PER CENT OF ATTENDANCE CURRENT MONTH (1 DECIMAL AS 93.2)

(485+486) ÷ 2 = 485.5

485.5 ÷ 503 = 96.5%

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

COL. 1+COL. 2+COL. 3—COL. 4=COL. 8.

27 + 4 + 0 − 7 = 24

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(TOTALS IN COL. 5) FROM LINE MARKED "TOTALS FOR YEAR TO DATE."

4217

10 SUM OF DAILY ATTENDANCE FOR YEAR

(TOTAL IN COL. 6A+COL. 6C) ÷ 2=COL. 10.

(3965 + 3957) ÷ 2 =

3961

11 AVERAGE MEMBERSHIP FOR YEAR

TOTALS FOR YEAR TO DATE IN COL. 5÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 42.6).

4217 ÷ 156 = 27.0

12 AVERAGE ATTENDANCE FOR YEAR

COL. 6A+COL. 6C÷2 (TOTAL ATTENDANCE FOR YEAR TO DATE) ÷ACTUAL NUMBER OF DAYS OF SCHOOL (1 DECIMAL AS 41.6).

3961 ÷ 156 = 25.3

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

ITEM 10÷ITEM 9=COL. 13 (1 DECIMAL AS 94.4).

3961 ÷ 4217 = 93.9

14 AGGREGATE TARDINESS FOR YEAR TO DATE = 128

ACTUAL NO. OF DAYS SCHOOL WAS IN SESSION FOR YEAR TO DATE = 156

INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

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Column 2. A child Received by Transfer must not be added to Registration. A child entering is a transfer when coming from another teacher or school in Michigan where he has already been enrolled during the current school year.

Column 3. RETURNS. There are some students who are marked LEFT in accordance with the regulations in Column 4, then later in the year return, either because the family has returned, an employment permit revoked, or other similar cause. Such cases ONLY should be entered in Column 3 and must be explained in the MEMORANDA.

Column 4. All "Lefts" are to be regarded as permanent "Lefts." No child should be marked "Left" except when transferred to some other teacher or school, or when legally excused from attendance in accordance with the provisions of the school law and the regulations indicated in Column 4.

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The spaces for "Extra Days Taught" are to be used only for days taught, if any, in making up lost time not previously reported.

Use code given below for "Country of Birth" of both Father and Mother.

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Armenia	61	Mexico	82
Australia	15	Montenegro	53
Austria	22	Negro	99
Belgium	42	Netherlands	21
Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S CLASS ATTENDANCE SUMMARY RECORD

GRADES B-8 TEACHER L. V. Chapman MONTH ENDING May 25, '34 CHECKED CORRECTED

Date of Month	Day of Week	1 Registration: Boys	1 Registration: Girls	2 Received by Transfer: A Other Schools in the Dist.	2 Received by Transfer: B Other Schools in the State	3 Returns	4 Losses: A Other Schools in the Dist.	B Other Schools in the State	C Other States and Countries	D Reform School	E Institution for Defectives	F Employment Permits	G Non-Attendance Permits	H Marriage	I Death	J Under Compulsory School Age	K Over Compulsory School Age	L Others	5 Daily Membership	6 Daily Attendance A.M.: A Number Present	A.M.: B Number Tardy	P.M.: C Number Present	P.M.: D Number Tardy
	M																		24	24		24	
	T																		24	24		24	
	W																		24	24		24	
	T																		24	24		24	
	F																		24	24		24	
	M				4														28	28		28	
	T																		28	27		27	
	W																		28	23		24	
	T				1														29	28		28	
	F				1														30	28		28	
	M																		30	30	1	30	
	T																		30	30		29	
	W																		30	28		28	
	T																		30	30		30	
	F																		30	29		30	
	M				1														31	31		31	
	T																		31	31		31	
	W																		31	31		31	
	T																		31	31		31	
	F																		31	31		31	
Extra Days Taught																							
Totals for Month					7														568	556	1	557	
Totals from Last Month		17	10		4			7											4217	3965	119	3957	9
Totals for Y'r to Date		17	10		11			7											4785	4521	120	4514	9

	Pupils Received (Source—from what County, Twp., and School Dist., or City)	*Place of Birth of Child	Father's Country of Birth	Mother's Country of Birth
1	DeBoer, Annabelle	Kalamazoo County	01	01
2	" , Donald	Paw Paw Mich.	01	01
3	" , Gerald	West Lake, Kal. Co.	01	01
4	" , Geraldine		01	01
5	" , Mary	Kalamazoo County	01	01
6	" , Merrill	Kalamazoo	01	01
7	" , Benjamin		01	01
8				
9				

	Pupils Left (Destination—to what County, Twp., and School Dist., or City)
1	
2	
3	
4	
5	
6	
7	
8	
9	

MEMORANDA

*NOTE—Under "Place of Birth of Child," give city, village, or township, county, and state, if born in U. S.; if foreign born, name of country only.

NOTE

See INSTRUCTIONS FOR TEACHER on back of duplicate copy.
IMPORTANT—Items 7-14 inc. to be filled out at end of each semester only.

7 PER CENT OF ATTENDANCE CURRENT MONTH

Col. 6A+Col. 6C÷2 (Sum of Daily Attendance Current Month) ÷Col. 5 (Sum of Daily Membership Current Month)=Per Cent of Attendance Current Month (1 Decimal as 93.2)

(556+557)÷2 = 556.5

556.5 ÷ 568 = 97.1%

8 PROOF OF MEMBERSHIP AT DATE OF REPORT

Col. 1+Col. 2+Col. 3—Col. 4=Col. 8.

27 + 11 + 0 − 7 = 31

9 SUM OF DAILY MEMBERSHIP SINCE BEGINNING OF YEAR.

(Totals in Col. 5) from line marked "Totals for Year to Date."

4785

10 SUM OF DAILY ATTENDANCE FOR YEAR

(Total in Col. 6A+Col. 6C) ÷ 2=Col. 10.

(4521 + 4514) ÷ 2 =

4517.5

11 AVERAGE MEMBERSHIP FOR YEAR

Totals for Year to Date in Col. 5÷Actual Number of Days of School (1 Decimal as 42.6).

4785 ÷ 176 = 27.1

12 AVERAGE ATTENDANCE FOR YEAR

Col. 6A+Col. 6C÷2 (Total Attendance for Year to Date) ÷Actual Number of Days of School (1 Decimal as 41.6).

4517.5 ÷ 176 = 25.6

13 AVERAGE PER CENT OF ATTENDANCE FOR YEAR

Item 10÷Item 9=Col. 13 (1 Decimal as 94.4).

4517.5 ÷ 4785 = 94.4

14 Aggregate Tardiness for Year to Date — 129

Actual No. of Days School was in Session for Year to Date = 176

INSTRUCTIONS FOR THE TEACHER

(FORM CA 10b)

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Austria	22	Negro	99
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Bohemia	51	Norway	31
Bulgaria	54	Persia	66
Canada	14	Poland	50
China	80	Portugal	44
Colored	99	Roumania	45
Czecho-Slovakia	51	Russia	52
Denmark	32	Scotland	11
England	10	Serbia	53
Esthonia	57	Spain	43
Finland	33	Sweden	30
France	41	Switzerland	23
Germany	20	Syria	62
Greece	46	Turkey	64
Holland	21	Ukraine	52
Hungary	60	U. S. White	01
India	85	U. S. Colored	99
Ireland	13	U. S. Indian	84
Italy	40	Wales	12
Japan	81	West Indies	83
Jugo-Slavia	53	Unknown	70
Latvia	56		

TEACHER'S ATTENDANCE AND SCHOLARSHIP RECORDS AND REPORTS

Designed for Rural and Small Graded Schools